

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
JANUARY 18, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Ian McLeod, South Glengarry
David Smith, South Stormont
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Cites, Manager of Finance
Phil Barnes, Project Manager

REGRETS: Carilyne Hebert, City of Cornwall

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

Alton Blair requested to add Charlottenburgh Park as item 5 a) on the agenda.

RESOLUTION #01/18:

Moved by: Mike Depratto
Seconded by: Ian McLeod

THAT the agenda be approved as amended.

CARRIED

PECUNIARY INTEREST

No pecuniary interest was declared.

APPROVAL OF MINUTES

RESOLUTION #02/18:

Moved by: Tammy Hart
Seconded by: Dave Smith

THAT the minutes of the November 16, 2017 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

CHARLOTTENBURGH PARK

There was a discussion regarding the laundry facility appliances at Charlottenburgh Park.

RESOLUTION #03/18:

Moved by: Tammy Hart

Seconded by: Dave Smith

THAT staff bring back a report to the Board of Directors with options regarding the operation of the laundry facility at Charlottenburgh Park.

CARRIED

ELECTION OF CHAIR AND VICE-CHAIR

The Chair was turned over to the General Manager / Secretary-Treasurer, for the purpose of the election of the 2018 Chair and Vice-Chair.

RESOLUTION #04/18:

Moved by: Ian McLeod

Seconded by: Tammy Hart

THAT the positions on the Raisin Region Conservation Authority Executive members be declared vacant and that elections for the 2018 Executive Members take place.

CARRIED

Nominations from the floor were called for the position of Chair for the current calendar year.

ELECTION OF CHAIR

Frank Prevost was nominated by Ian McLeod

Alton Blair was nominated by Claude McIntosh

RESOLUTION #05/18:

Moved by: Michel Depratto

Seconded by: David Smith

THAT the nominations for the position of Chair be closed.

CARRIED

RESOLUTION #06/18:

Moved by: Ian McLeod

Seconded by: David Smith

Be it resolved that Sandy Crites and Josianne Sabourin be appointed as scrutineers

CARRIED

Frank Prevost was declared Chair by majority vote.

RESOLUTION #07/18:

Moved by: Michel Depratto
Seconded by: Ian McLeod

THAT the ballots be destroyed.

CARRIED

ELECTION OF VICE-CHAIR

Alton Blair was nominated by Tammy Hart and declined the nomination.

Tammy Hart was nominated by Claude McIntosh.

RESOLUTION #08/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the nominations for the position of Vice-Chair be closed

CARRIED

Tammy Hart accepted the nomination and was declared Vice-Chair for the 2018 calendar year.

CLOSED SESSION

RESOLUTION #09/18:

Moved by: Michel Depratto
Seconded by: Ian McLeod

THAT the Full Authority Meeting move into Closed Session to discuss personnel matters.

CARRIED

RESOLUTION #10/18:

Moved by: Tammy Hart
Seconded by: Claude McIntosh

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #11/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

CARRIED

NEW BUSINESS

APPOINTMENT OF AUDITOR

RESOLUTION #12/18:

Moved by: David Smith
Seconded by: Alton Blair

THAT the Chartered Accountants Firm of Craig Keen Despatie Markel be appointed Auditors for 2018, at an approximate cost of \$9,200 plus HST.

CARRIED

FLY CREEK INSPECTION, OPERATIONS & MAINTENANCE PROCEDURES REVIEW

RESOLUTION #13/08:

Moved by: Tammy Hart
Seconded by: Ian McLeod

THAT the Board of Directors approve a review of the Fly Creek Pumping Station Operations and Maintenance Procedures including the inspection of pump #1 and pump #2 at a cost of \$12,500.00;

AND FURTHER, THAT the Board of Directors direct staff to seek funding from the Water and Erosion Control Infrastructure (WECI) program and other Climate Change Adaptation Grants to offset the costs.

CARRIED

2018 DRAFT BUDGET - PRESENTATION

RESOLUTION #14/18:

Moved by: Michel Depratto
Seconded by: Claude McIntosh

THAT the 2018 Budget of the Raisin Region Conservation Authority and the associated Municipal Levy apportionments BE ADOPTED

AND FUTURE, THAT municipalities be notified of their 2018 levy.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Feb. 15th, Mar. 15th, Apr 19th (3:00 p.m. start for all meetings)

ADJOURNMENT


RESOLUTION #15/18:

Moved by: Ian McLeod
Seconded by: Alton Blair

THAT the Full Authority meeting of January 18, 2018 be adjourned at 4:30 pm.

CARRIED


Frank Prevost
Chair


Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
FEBRUARY 15, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Ian McLeod, South Glengarry
David Smith, South Stormont
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Cites, Manager of Finance
Phil Barnes, Project Manager
Lissa Deslandes, Regulations Officer / Communications Coordinator
Matthew Levac, Resource Technician
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

Alton requested to add Charlottenburgh Park Laundry Facility to the agenda as item 7 b). The Laundry Services – Charlottenburgh Park item was moved to 7 c). The Gambhir Memorial Forest – Highway 401 Bridge Replacement item was added as item 7 d).

RESOLUTION #16/18: Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the agenda be approved as amended.

CARRIED

PECUNIARY INTEREST

Frank declared pecuniary interest for item 7 c).

APPROVAL OF MINUTES

RESOLUTION #17/18: Moved by: Claude McIntosh
Seconded by: David Smith

THAT the minutes of the January 18, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

RIVER MAINTENANCE

RESOLUTION #18/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the Board of Directors receive the River Maintenance Annual Report, as presented.

CARRIED

CHARLOTTENBURGH PARK LAUNDRY FACILITY

There was a discussion regarding the laundry facility and the appliances at Charlottenburgh Park.

Frank declared pecuniary interest for item 7 b).

Tammy was asked to Chair the meeting for this report.

Dave requested that the discussion continue in closed session to discuss personnel matters.

RESOLUTION #19/18:

Moved by: Ian McLeod
Seconded by: Carilyne Hebert

THAT the Full Authority Meeting move into Closed Session to discuss the laundry facility at Charlottenburgh Park as there would be discussions regarding personnel matters.

CARRIED

RESOLUTION #20/18:

Moved by: Ian McLeod
Seconded by: Carilyne Hebert

THAT the Full Authority Meeting move to Open Session.

CARRIED

LAUNDRY SERVICES – CHARLOTTENBURGH PARK

Tammy was asked to Chair the meeting for this report.

RESOLUTION #21/18:

Moved by: Ian McLeod
Seconded by: Carilyne Hebert

Alton Blair requested that the report be amended to include Frank Prevost as the operator of the laundry services.

THAT the Board of Directors approve purchasing the existing laundry service appliances at Charlottenburgh Park, at a total cost of \$3,500 including HST.

CARRIED

GAMBHIR MEMORIAL FOREST AND HIGHWAY 401 BRIDGE REPLACEMENT

Norm Genier gave a presentation regarding MTO's Highway 401 bridge replacement project adjacent to the Gambhir Memorial Forest.

RESOLUTION #22/18:

Moved by: Michel Depratto
Seconded by: Claude McIntosh

THAT the Board of Directors direct staff to present the proposed compensation plan to MTO and enter negotiations for the temporary use of the Gambhir Memorial Forest property.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Mar. 15th, Apr. 19th, May 17th (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #23/18:

Moved by: Claude McIntosh
Seconded by: Tammy Hart

THAT the Full Authority Meeting move into Closed Session to discuss personnel matters.

CARRIED

RESOLUTION #24/18:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #25/18:

Moved by: Michel Depratto
Seconded by: Ian McLeod

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

CARRIED

ADJOURNMENT

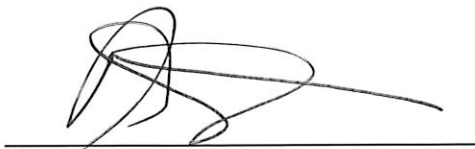
RESOLUTION #26/18:

Moved by: Ian McLeod
Seconded by: Carilyne Hebert

THAT the Full Authority meeting of February 15, 2018 be adjourned at 5:00 pm.

CARRIED


Frank Prevost
Chair


Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
MARCH 15, 2018 – 3:00 P.M.
RCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Ian McLeod, South Glengarry
David Smith, South Stormont
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Cites, Manager of Finance
Phil Barnes, Project Manager
Lissa Deslandes, Regulations Officer / Communications Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

RESOLUTION #27/18:

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the agenda be approved.

CARRIED

PECUNIARY INTEREST

Frank declared pecuniary interest for item 9 b) and Tammy was asked to Chair the meeting for that matter.

APPROVAL OF MINUTES

RESOLUTION #28/18:

Moved by: Michel Depratto
Seconded by: Tammy Hart

THAT the minutes of the February 15, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

CLOSURE OF THE ONTARIO TREE SEED PLANT

RESOLUTION #29/18:

Moved by: Ian McLeod
Seconded by: Tammy Hart

THAT the Board of Directors endorse a letter from the RRCA to the Minister of Natural Resources and Forestry against the closure of the Ontario Tree Seed Plant (OTSP) and allow the signing and sharing of online petitions on RRCA social networks.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Apr. 19th, May 17th, Jun 21st (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #30/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the Full Authority Meeting move into Closed Session to discuss property and personnel matters.

CARRIED

RESOLUTION #31/18:

Moved by: Ian McLeod
Seconded by: Michel Depratto

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #32/18:

Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the Board of Directors authorize staff to pursue items of action dealing with the property matter discussed in the Closed Session.

CARRIED

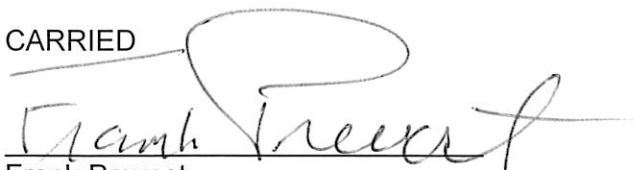
ADJOURNMENT

RESOLUTION #33/18:

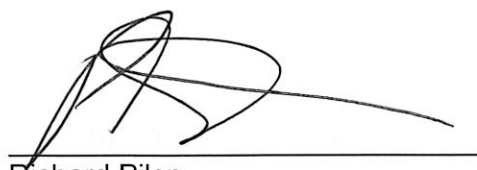
Moved by: Michel Depratto
Seconded by: David Smith

THAT the Full Authority meeting of February 15, 2018 be adjourned at 4:47 pm.

CARRIED



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
APRIL 19, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

REGRETS: Ian McLeod, South Glengarry
David Smith, South Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Kim MacDonald, Watershed Planner
Chris Critoph, Manager of Environmental Services
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Mathew Levac, Resource Technician
Phil Barnes, Project Manager
Lissa Deslandes, Regulations Officer / Communications Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:30 p.m.

APPROVAL OF AGENDA

RESOLUTION #34/18:

Moved by: Claude McIntosh
Seconded by: Michel Depratto

THAT the agenda be approved.

CARRIED

PECUNIARY INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #35/18:

Moved by: Carilyne Hebert
Seconded by: Michel Depratto

THAT the minutes of the March 15, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

2017 FINANCIAL STATEMENTS

RESOLUTION #36/18:

Moved by: Claude McIntosh
Seconded by: Tammy Hart

THAT the Board of Directors approve a net transfer from reserves of \$1,872;

AND FURTHER, THAT special benefitting area surpluses and deficits be added to, or taken from the appropriate reserves as part of end of year municipal levies settlements;

AND FURTHER, THAT the Board of Directors approve the 2017 Financial Statements.

CARRIED

GRASS CUTTING TENDER

RESOLUTION #37/18:

Moved by: Alton Blair
Seconded by: Tammy Hart

THAT the Board of Directors award the procurement of grass cutting services to Storm Landscaping, as presented.

CARRIED

GREAT LAKES GUARDIAN COMMUNITY FUND – SHORELINE RESTORATION

RESOLUTION #38/18:

Moved by: Claude McIntosh
Seconded by: Tammy Hart

THAT the Board of Directors authorize the entry into a Grant Funding Agreement under the Great Lakes Guardian Community Fund with the Province of Ontario for the Shoreline Restoration Project, as presented.

FUTURE MEETINGS

RRCA Full Authority – May 17th, Jun 21st, Sep. 20th (3:00 p.m. start for all meetings)

ADJOURNMENT

RESOLUTION #39/18:

Moved by: Michel Depratto

THAT the Full Authority meeting of April 19, 2018 be adjourned at 4:38 pm



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
MAY 17, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Ian McLeod, South Glengarry
David Smith, South Stormont

REGRETS: Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Kim MacDonald, Watershed Planner
Chris Critoph, Manager of Environmental Services
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Mathew Levac, Resource Technician
Phil Barnes, Project Manager
Lissa Deslandes, Regulations Officer / Communications Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 pm.

APPROVAL OF AGENDA

Alton requested to add a Request Item to the agenda under New Business as 7 d).

Frank requested a Closed Session to discuss personnel matters, after item 8.

RESOLUTION #40/18: Moved by: Ian McLeod
Seconded by: Michel Depratto

THAT the agenda be approved, as amended.

CARRIED

PECUNIARY INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #41/18: Moved by: Alton Blair
Seconded by: Tammy Hart

THAT the minutes of the April 19, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

RRCA O.REG. 175/06 PERMIT SIGNING AUTHORITY

RESOLUTION #42/18:

Moved by: David Smith
Seconded by: Ian McLeod

THAT the Board of Directors approve the revised list of staff members with straightforward permit signing authority under Subsection 28 (1) of the Conservation Authorities Act, as presented.

CARRIED

WATERSHED REPORT CARDS UPDATE

RESOLUTION #43/18:

Moved by: Alton Blair
Seconded by: Tammy Hart

THAT the Board of Directors receive and file the Watershed Report Cards Update report, as presented.

CARRIED

SWCS CONFERENCE

RESOLUTION #44/18:

Moved by: Claude McIntosh
Seconded by: Ian McLeod

THAT the Board of Directors receive and file the SWCS Conference report, as presented.

CARRIED

REQUEST

Alton suggested that pictures of former and present Chairs be displayed.

FUTURE MEETINGS

RRCA Full Authority – Jun 21st, Sep. 20th, Oct. 18th (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #45/18:

Moved by: Ian McLeod
Seconded by: Michel Depratto

THAT the Board of Directors move into closed session to discuss personnel matters.

CARRIED

OPEN SESSION

RESOLUTION #46/18:

Moved by: Alton Blair
Seconded by: David Smith

THAT the Board of Directors moved back into open session.

CARRIED

ADJOURNMENT

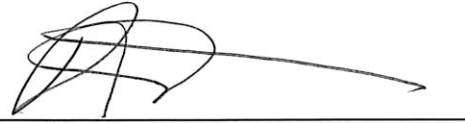
RESOLUTION #47/18:

Moved by: Michel Depratto

THAT the Full Authority meeting of ^{May 17,} ~~April 19,~~ 2018 be adjourned at 4:38 pm



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
JUNE 21, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall
Ian McLeod, South Glengarry
David Smith, South Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Crites
Kim MacDonald, Watershed Planner
Phil Barnes, Project Manager
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 pm.

APPROVAL OF AGENDA

RESOLUTION #48/18:

Moved by: Alton Blair
Seconded by: Carilyne Hebert

THAT the agenda be approved.

CARRIED

PECUNIARY INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #49/18:

Moved by: David Smith
Seconded by: Carilyne Hebert

THAT the minutes of the May 17, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

COOPER MARSH CONSERVATORS MEETING MINUTES OF JUNE 7, 2018

RESOLUTION #50/18:

Moved by: Tammy Hart
Seconded by: Claude McIntosh

THAT the Board of Directors receive and file the Cooper Marsh Conservators meeting minutes of June 7, 2018, as presented.

AND FURTHER, THAT the Chair send a letter to the Cooper Marsh Conservators outlining the involvement of the RRCA Board at CMC meetings.

CARRIED

RAISIN' AWARENESS NEWSLETTER

RESOLUTION #51/18:

Moved by: Tammy Hart
Seconded by: David Smith

THAT the Board of Directors receive and file the Raisin' Awareness Newsletter report, as presented.

CARRIED

REVISED PURCHASING POLICY

RESOLUTION #52/18:

Moved by: Ian McLeod
Seconded by: David Smith

THAT the Board of Directors approve the revised purchasing policy, as amended.

CARRIED

FUTURE MEETINGS

RRCA Full Authority Sep. 20th, Oct. 18th, Nov. 15th (3:00 p.m. start for all meetings)


ADJOURNMENT

RESOLUTION #53/18:

Moved by: Alton Blair

THAT the Full Authority meeting of June 21, 2018 be adjourned at 4:30 pm


Frank Prevost
Chair


Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES
SEPTEMBER 20 – 3:00 pm
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall
Ian McLeod, South Glengarry
David Smith, South Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Crites, Manager of Finance
Kim MacDonald, Watershed Planner
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Phil Barnes, Project Manager
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:21 pm

APPROVAL OF AGENDA

RESOLUTION #54/18:

Moved by: Carilyne Hebert
Seconded by: Ian McLeod

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

- a. Staff presented project and program updates

APPROVAL OF MINUTES

RESOLUTION #55/18:

Moved by: Ian McLeod
Seconded by: Claude McIntosh

THAT the minutes of the June 21, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

BOARD OF DIRECTORS ADMINISTRATIVE BY-LAW

RESOLUTION #56/18:

Moved by: Tammy Hart
Seconded by: Ian McLeod

THAT the Governance & Administrative Policies and Meeting Procedures adopted February 19, 2015 be repealed;

THAT the Raisin Region Conservation Authority By-Law No. 1 (Board of Directors Administrative By-Law) be passed; and

THAT By-Law No. 1 be posted on the Raisin Region Conservation Authority website.

CARRIED

CHARLOTTENBURGH PARK UPDATE

RESOLUTION #57/18:

Moved by: Carilyne Hebert
Seconded by: Alton Blair

THAT the Board of Directors receive and file the Charlottenburgh Park Update report, as presented.

CARRIED

COOPER MARSH CONSERVATORS MEETING MINUTES OF JULY 5 AND SEPTEMBER 6, 2018

RESOLUTION #58/18:

Moved by: Claude McIntosh
Seconded by: Carilyne Hebert

THAT the Board of Directors receive and file the Cooper Marsh Conservators meeting minutes of July 5 and September 6, 2018, as presented.

CARRIED

MONTHLY ACTIVITY SUMMARY

RESOLUTION #59/18:

Moved by: Tammy Hart
Seconded by: David Smith

THAT the Board of Directors receive and file the Monthly Activity Summary report, as presented.

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF JULY 31, 2018

RESOLUTION #60/18:

Moved by: Alton Blair
Seconded by: Michel Depratto

THAT the Board of Directors receive and file the Statement of Operations report, as presented.

CARRIED

FUTURE MEETINGS

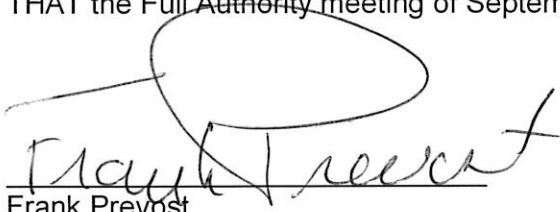
RRCA Full Authority Oct. 18th, Nov. 15th & Jan 17th (3:00 p.m. start for all meetings)

ADJOURNMENT

RESOLUTION #60/18:

Moved by: Ian McLeod
Seconded by: David Smith

THAT the Full Authority meeting of September 20, 2018 be adjourned at 4:19 pm.



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES
OCTOBER 18, 2018 – 3:00 pm
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall
Ian McLeod, South Glengarry
David Smith, South Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Crites, Manager of Finance
Kim MacDonald, Watershed Planner
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations
Chris Critoph, Manager of Environmental Services

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:04 pm

APPROVAL OF AGENDA

Alton Blair requested to add a Personnel Matter, in closed session as item 9 b) on the agenda

RESOLUTION #61/18:

Moved by: Ian McLeod
Seconded by: David Smith

THAT the agenda be approved as amended.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

- a. Staff presented project and program updates

APPROVAL OF MINUTES

RESOLUTION #62/18:

Moved by: Carilyne Hebert
Seconded by: Michel Depratto

THAT the minutes of the September 20, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

GRAY'S CREEK MARINA MUNICIPAL LEVY DISTRIBUTION

RESOLUTION #63/18:

Moved by: Carilyne Hebert
Seconded by: Alton Blair

THAT the apportionment of municipal levy for Gray's Creek Marina be revised, as presented.

CARRIED

PERSONAL VEHICLE REIMBURSEMENT RATES

RESOLUTION #64/18:

Moved by: Ian McLeod
Seconded by: Tammy Hart

THAT the Board of Directors approve the personal vehicle reimbursement rate method of calculation, as presented, effective November 1, 2018.

CARRIED

2019 CHARLOTTENBURGH PARK CAMPING RATES

RESOLUTION #65/18:

Moved by: Claude McIntosh
Seconded by: Michel Depratto

THAT the Board of Directors approve the 2019 Charlottenburgh Park camping rates, as presented.

CARRIED

MONTHLY ACTIVITY SUMMARY

RESOLUTION #66/18:

Moved by: Tammy Hart
Seconded by: Alton Blair

THAT the Board of Directors receive and file the Monthly Activity Summary report, as presented.

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF AUGUST 31, 2018

RESOLUTION #67/18:

Moved by: David Smith
Seconded by: Alton Blair

THAT the Board of Directors receive and file the Statement of Operations report, as presented.

CARRIED

FUTURE MEETINGS

RRCA Full Authority Nov 15th, Jan 17th, Feb 21st (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #68/18:

Moved by: Ian McLeod
Seconded by: Carilyne Hebert

THAT the Board of Directors move into closed session to discuss personnel matters.

OPEN SESSION

RESOLUTION #69/18:

Moved by: Claude McIntosh
Seconded by: Michel Depratto

THAT the Board of Directors moved back into open session.


CARRIED

ADJOURNMENT

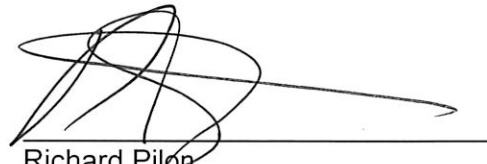
RESOLUTION #70/18:

Moved by: Ian McLeod
Seconded by: Tammy Hart

THAT the Full Authority meeting of October 18, 2018 be adjourned at 4:00 pm.



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS MINUTES
NOVEMBER 15 – 3:00 pm
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Ian McLeod, South Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Crites, Manager of Finance
Kim MacDonald, Watershed Planner
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Normand Génier, Forestry Specialist
Phil Barnes, Project Manager
Pete Sabourin, Manager of Field Operations
Matthew Levac, Resource Technician

REGRETS: Carilyne Hebert, City of Cornwall
David Smith, South Stormont

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:55 pm

APPROVAL OF AGENDA

RESOLUTION #71/18:

Moved by: Claude McIntosh
Seconded by: Ian McLeod

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

- a. Staff presented project and program updates

APPROVAL OF MINUTES

RESOLUTION #72/18:

Moved by: Michel Depratto
Seconded by: Alton Blair

THAT the minutes of the October 18, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

BEST MANAGEMENT PRACTICES (BMP) OUTREACH AND EDUCATION PROJECT

RESOLUTION #73/18:

Moved by: Claude McIntosh

Seconded by: Ian McLeod

THAT the Board of Directors authorise the signing of an agreement between the Raisin Region Conservation Authority and Ontario Ministry of Agriculture and Rural Affairs to undertake a Best Management Practices (BMP) Outreach and Education Program.

CARRIED

MOU – COOPER MARSH RESTORATION PROJECT

RESOLUTION #74/18:

Moved by: Alton Blair

Seconded by: Ian McLeod

THAT the Board of Directors authorise the signing of a Memorandum of Understanding between the Cooper Marsh Conservators and the Raisin Region Conservation Authority for undertaking the “Phase IV Habitat Restoration at Cooper Marsh” project.

CARRIED

GARRY RIVER WATER CONTROL STRUCTURES INSPECTION

RESOLUTION #75/18:

Moved by: Tammy Hart

Seconded by: Alton Blair

THAT the Board of Directors receive the update on the Garry River control structures inspection and approve the application for WECl funding to subsidise the recommended actions of the report.

CARRIED

FLY CREEK PUMPING STATION REPAIRS

RESOLUTION #76/18:

Moved by: Ian McLeod

Seconded by: Alton Blair

THAT the Board of Directors receive the update on the Fly Creek pumping station and approve the application for WECl funding to subsidise the recommended actions of the report.

CARRIED

COOPER MARSH CONSERVATORS MEETING MINUTES OF OCT 4 AND NOV 1, 2018

RESOLUTION #77/18:

Moved by: Ian McLeod
Seconded by: Claude McIntosh

THAT the Board of Directors receive and file the Cooper Marsh Conservators meeting minutes of October 4, 2018 and November 1, 2018, as presented.

CARRIED

MONTHLY ACTIVITY SUMMARY

RESOLUTION #78/18:

Moved by: Tammy Hart
Seconded by: Claude McIntosh

THAT the Board of Directors receive and file the Monthly Activity Summary report, as presented.

CARRIED

OFFICE CLOSURE – CHRISTMAS HOLIDAYS

RESOLUTION #79/18:

Moved by: Ian McLeod
Seconded by: Alton Blair

THAT the Board of Directors approve closing the RRCA office for the Christmas Holidays from December 24, 2018 to January 1, 2018, inclusively.

CARRIED

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF SEPTEMBER 30, 2018

RESOLUTION #80/18:

Moved by: Alton Blair
Seconded by: Ian McLeod

THAT the Board of Directors receive and file the Statement of Operations report, as presented.

CARRIED

FUTURE MEETINGS

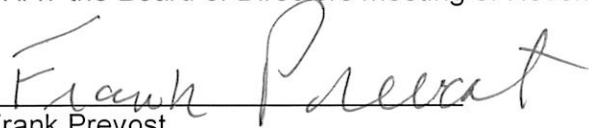
RRCA Board of Directors Jan 17th, Feb 21st, Mar 21st, Apr 18th (3:00 p.m. start for all meetings)

ADJOURNMENT


RESOLUTION #81/18:

Moved by: Alton Blair
Seconded by: Tammy Hart

THAT the Board of Directors meeting of November 15, 2018 be adjourned at 4:55 pm.



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer

