

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
JANUARY 21, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
Frank Prevost, South Glengarry
David Smith, South Stormont
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Project Manager

REGRETS: Robert Lefevre, North Stormont

ABSENT: Jacques Massie, North Glengarry

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #01/21:

Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the agenda be approved with the addition of d) Charlottenburgh Park under New Business and a legal matter under Closed session.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #02/21:

Moved by: David Smith
Seconded by: Frank Prevost

THAT the minutes of the November 19, 2020 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

POSTPONEMENT OF ELECTION OF CHAIR AND VICE-CHAIR

THAT the Board of Directors approve the postponement of the election of Chair and Vice-Chair, as presented.

RESOLUTION #03/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

CARRIED

2021 RRCA BOARD OF DIRECTORS MEETING SCHEDULE

RESOLUTION #04/21:

Moved by: Claude McIntosh
Seconded by: Carilyne Hebert

THAT the 2021 Raisin Region Conservation Authority Board of Directors meeting schedule be approved.

CARRIED

O. Reg. 175/06 Permit Signage Authority

RESOLUTION #05/21:

Moved by: Frank Prevost
Seconded by: Martin Lang

THAT the Board of Directors approve the addition of two staff members with designated permit signing authority and enforcement of Ontario Regulation 175/06 under the Conservation Authorities Act, as presented.

CARRIED

CHARLOTTENBURGH PARK

Staff were instructed to bring back a report at the next meeting, providing information on park procedures for assigning seasonal sites.

FUTURE MEETINGS

RRCA Board of Directors - Feb 18th, Mar 18th, Apr 15th (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #06/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors Meeting move into Closed Session to review property, personnel and legal matters.

CARRIED

RESOLUTION #07/21:

Moved by: Frank Prevost
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #08/21:

Moved by: Martin Lang
Seconded by: David Smith

THAT the Board of Directors authorize staff to pursue items of action dealing with the property matter discussed in the Closed Session.

CARRIED

RESOLUTION #09/21:

Moved by: Martin Lang
Seconded by David Smith

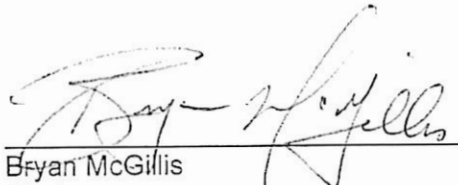
THAT the Board of Directors authorize staff to pursue items of action dealing with the legal matter discussed in the Closed Session.

ADJOURMENT

RESOLUTION #10/21:

Moved by: Frank Prevost
Seconded by: Carilyne Hebert

THAT the Board of Directors meeting of January 21, 2021 be adjourned at


Bryan McGillis
Chair
Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
FEBRUARY 18, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
Frank Prevost, South Glengarry
David Smith, South Stormont
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Project Manager
Lisa Van de Ligt, Communications Specialist
Sandy Crites, Manager of Finance

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #11/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #12/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the minutes of the January 21, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

PROPOSED LEGISLATIVE AMENDMENTS TO THE CA ACT

Richard Pilon provided a verbal update on the proposed legislative amendments to the CA Act.

2021 DRAFT BUDGET – PRESENTATION

Staff provided information on RRCA programs and projects. Richard Pilon presented the preliminary budget for 2021.

RESOLUTION #13/21: Moved by: Jacques Massie
Seconded by: Martin Lang

THAT the 2021 Budget of the Raisin Region Conservation Authority and the associated Municipal Levy apportionments be adopted.

AND FURTHER, THAT municipalities be notified of their 2021 levy.

CARRIED

APPOINTMENT OF AUDITOR AND SIGNING OFFICERS

RESOLUTION #14/21: Moved by: Frank Prevost
Seconded by: David Smith

THAT for banking purposes, the Authority signing officers be one of: Chair or Vice-Chair; and one of: General Manager or Manager of Finance. For all other purposes, that fall within their signing limit and/or there is a Board Resolution or is part of the approved budget, any of the above;

AND FURTHER, THAT the Chartered Accountants MNP LLP be appointed Auditor for the 2021 calendar year at an upset cost of \$9,600 plus fees (5%), plus HST.

CARRIED

WECI FUNDING FOR FLY CREEK PUMPING STATION AND GARRY RIVER DAMS

RESOLUTION #15/21: Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Board of Directors approve the application to WECI for the following three projects:

- 1) Fly Creek Pumping Station Repairs (on behalf of the City of Cornwall)
- 2) Loch Garry Dam Spillway Repairs (on behalf of the Township of North Glengarry)
- 3) Kenyon Dam Repairs (on behalf of the Township of North Glengarry), as presented.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #16/21:

Moved by: Jacques Massie
Seconded by: Martin Lang

THAT the Board of Directors approve requesting \$59,000 from the Government of Canada for summer student employment.

AND FURTHER THAT the Board of Directors approve requesting up to \$225,000 from Ontario Power Generation to support the Cooper Marsh biodiversity enhancements and outreach.

AND FURTHER THAT the Board of Directors approve requesting up to \$240,000 from Environment and Climate Change Canada to support restoring a coastal wetland in the St. Lawrence River Area of Concern.

AND FURTHER THAT the Board of Directors approve requesting up to \$240,000 from Environment and Climate Change Canada to support implementing best management practices in the St. Lawrence River Area of Concern.

AND FURTHER THAT the Board of Directors approve requesting up to \$50,000 from the Ministry of Environment, Conservation, and Parks to support restoring a coastal wetland in the St. Lawrence River Area of Concern.

AND FURTHER THAT the Board of Directors approve requesting up to \$50,000 from the Ministry of Environment, Conservation, and Parks to support implementing best management practices in the St. Lawrence River Area of Concern.

CARRIED

FUTURE MEETINGS


RRCA Board of Directors - Mar 18th, Apr 15th, May 20th (3:00 p.m. start for all meetings)

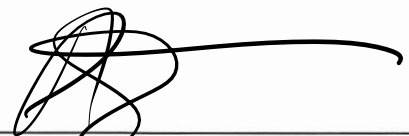
ADJOURNMENT

RESOLUTION #17/21:

Moved by: David Smith
Seconded by: Frank Prevost

THAT the Board of Directors meeting of February 18, 2021 be adjourned at 4:45 pm.


Bryan McGillis
Chair


Richard Piton
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
MARCH 18, 2021

RCAF BUILDING, 240 WATER ST. W., CORNWALL

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
Frank Prevost, South Glengarry
David Smith, South Stormont
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Project Manager
Pete Sabourin, Manager of Field Operations
Lisa Van de Ligt, Communications Specialist

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:20 pm

APPROVAL OF AGENDA

RESOLUTION #18/21:

Moved by: Martin Lang
Seconded by: Jacques Massie

THAT the agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #19/21:

Moved by: Robert Lefebvre
Seconded by: David Smith

THAT the minutes of the February 18, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

ELECTION OF CHAIR AND VICE-CHAIR

The Chair was turned over to the General Manager for the purpose of the election of the 2021 Chair and Vice-Chair.

RESOLUTION #20/21:

Moved by: Frank Prevost
Seconded by: David Smith

THAT the positions of Chair and Vice-Chair be declared vacant.

CARRIED

ELECTION OF CHAIR

Nominations from the floor were called for the position of Chair for the current calendar year.

Bryan McGillis was nominated by Martin Lang.

RESOLUTION #21/2021:

Moved by: Jacques Massie
Seconded by: Robert Lefebvre

THAT the nominations for the position of Chair be closed.

CARRIED

Bryan McGillis accepted the nomination and was declared Chair by acclamation.

ELECTION OF VICE-CHAIR

Nominations from the floor were called for the position of Vice-Chair for the current calendar year.

Martin Lang was nominated by David Smith.

RESOLUTION #22/21:

Moved by: Frank Prevost
Seconded by: Carilyne Hebert

THAT the nominations for the position of Vice-Chair be closed.

CARRIED

Martin Lang accepted the nomination and was declared Vice-Chair by acclamation.

The Chair was turned over to Chair Bryan McGillis.

NEW BUSINESS

COMMITTEE APPOINTMENTS

RESOLUTION #23/21:

Moved by: Robert Lefebvre
Seconded by: David Smith

THAT representatives be appointed to various Committees for 2021, as follows:

Source Protection Committee

Bryan McGillis

Source Protection Management Committee

Bryan McGillis

Martin Lang

Claude McIntosh

Richard Pilon

Conservation Ontario Council

Bryan McGillis – Voting Delegate

Martin Lang – Alternate

Richard Pilon – Second Alternate

St. Lawrence River Restoration Council

Richard Pilon

Brendan Jacobs (Alternate)

City of Cornwall Environment & Climate Change Committee

Phil Barnes

CARRIED

CHARLOTTENBURGH PARK SEASONAL SITES

RESOLUTION #24/21:

Moved by: Claude McIntosh
Seconded by: Robert Lefevre

THAT the Board of Directors receive the Charlottenburgh Park report, as presented.

CARRIED

STUDENT COMPENSATION

RESOLUTION #25/21:

Moved by: Carilyne Hebert
Seconded by: David Smith

THAT the Board of Directors approve the recommended student compensation, as presented.

CARRIED

GRASS CUTTING TENDER

RESOLUTION #26/21:

Moved by: Frank Prevost
Seconded by: Martin Lang

THAT the Board of Directors award the procurement of grass cutting services to No Mow Worries, as presented.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #27/21:

Moved by: Jacques Massie
Seconded by: David Smith

THAT the Board of Directors approve requesting \$224,647 from the Healthy Communities Initiative for Conservation Area enhancements.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors - Apr 15th, May 20th, Jun 17th (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #28/21:

Moved by: Frank Prevost
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move into Closed Session to review a legal matter.

CARRIED

RESOLUTION #29/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #30/21:

Moved by: Robert Lefebvre
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action dealing with the legal matter discussed in the Closed Session.

CARRIED


ADJOURMENT

RESOLUTION #31/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Board of Directors meeting of March 18, 2021 be adjourned at 4:10 pm.


Bryan McGillis
Chair


Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
MAY 20, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Team Lead, Watershed Management
Sandy Crites, Finance Officer
Lissa Deslandes, Regulations Officer
Brendan Jacobs, Stewardship Specialist
Pete Sabourin, Team Lead, Field Operations
Lisa Van De Ligt, Team Lead, Communications & Stewardship

REGRETS: Frank Prevost, South Glengarry
Jacques Massie, North Glengarry

GUEST: Ian Murphy, MNP

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #32/21:

Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #33/21:

Moved by: David Smith
Seconded by: Robert Lefebvre

THAT the minutes of the March 18, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

COVID-19 UPDATE

Lisa Van De Ligt provided an update on the RRCA's operations during the current Covid-19 Restrictions.

REGULATORY PROPOSALS (Phase 1) UNDER THE CA ACT

Richard provided updated information with respect to proposed new regulations under the Conservation Authorities Act.

2020 FINANCIAL STATEMENTS

Ian Murphy provided an overview of the 2020 Financial Statements

RESOLUTION #34/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the Board of Directors approve a net transfer to reserves of \$155,735; and,

THAT special benefitting area surpluses and deficits be added to, or taken from the appropriate reserves as part of end of year municipal levies settlements; and,

THAT the General Manager and Finance Officer, in consultation with RRCA's Chair, Vice-Chair, and RRCA's bank manager, determine appropriate short-term and long-term investments; and,

THAT the Board of Directors approve the 2020 Financial Statements.

CARRIED

GOVERNANCE ACCOUNTABILITY AND TRANSPARENCY INITIATIVE

RESOLUTION #35/21

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the Raisin Region Conservation Authority endorse the three key actions developed by the Conservation Ontario Steering Committee to update Conservation Authority Administrative By-laws, to report proactively on priorities, and to promote/demonstrate results; and,

THAT staff be directed to work with Conservation Ontario to implement these actions and to identify additional improvements and best management practices.

CARRIED

REPLACEMENT OF RRCA'S ATV

RESOLUTION #36/21:

Moved by: Robert Lefebvre
Seconded by: Martin Lang

THAT the Board of Directors approve the over expenditure for the replacement of the ATV, as presented.

CARRIED

REGIONAL LiDAR ACQUISITION UPDATE

RESOLUTION #37/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the Board of Directors receive the Regional LiDAR Acquisition Update Report, as presented;

AND FURTHER, THAT the Board of Directors approve issuing a Purchase Order to Airborne Imaging, for an upset amount of \$70,900 plus HST

CARRIED

SECTION 28 PERMIT EXTENSION – PERMIT #2021-CRN-027

RESOLUTION #38/21:

Moved by: Carilyne Hebert
Seconded by: David Smith

THAT the Board of Directors approve a one-year extension on O.Reg 176/06 permit #2021-CRN-027.

CARRIED

SECTION 28 PERMIT EXTENSION – PERMIT #2021-SST-030

RESOLUTION #39/21:

Moved by: Claude McIntosh
Seconded by: Martin Lang

THAT the Board of Directors approve a one-year extension for O. Reg 175/06 permit #2021-SST-030.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #40/21:

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the Board of Directors approve requesting \$1,000 from Ontario Power Generation for a family fishing week initiative; and,

THAT the Board of Directors approve requesting \$5,900 from TD Bank Group for a TD Tree Days planting initiative.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors meeting started at 3:00 pm – Jun 17th, Sep 16th, Oct 21st, Nov 18th

CLOSED SESSION

RESOLUTION #41/21:

Moved by: Martin Lang
Seconded by: Robert Lefebvre

THAT the Board of Directors Meeting move into Closed Session to discuss property, legal and personnel matters.

CARRIED

RESOLUTION #42/21:

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #43/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action dealing with the property, legal and personnel matters discussed in the Closed Session.

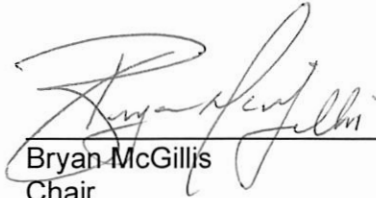
CARRIED

ADJOURMENT

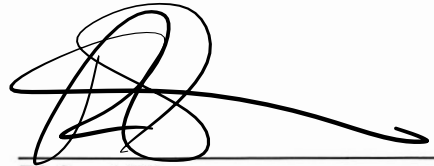
RESOLUTION #44/21:

Moved by: Carilyne Hebert
Seconded by: Robert Lefebvre

THAT the Board of Directors meeting of May 20, 2021 be adjourned at 4:30 pm.



Bryan McGillis
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
JUNE 17, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Brendan Jacobs, Stewardship Specialist
Lisa Van de Ligt, Team Lead, Communications & Stewardship

REGRETS: Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

The Hoople Creek Walley Fishery presentation was removed from the agenda as Mr. Sliter requested it be postponed to a later date.

RESOLUTION #45/21:

Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the agenda be approved as amended.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #46/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the minutes of the May 20, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

COVID-19 UPDATE

Lisa Van De Ligt provided an update on the RRCA's operations during the current Covid-19 Restrictions.

ADMINISTRATIVE BY-LAW AMENDMENT

RESOLUTION #47/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the Raisin Region Conservation Authority By-Law No. 1 (Board of Directors Administrative By-Law) be amended to ensure clarity and alignment with recent amendments to *the Conservation Authorities Act*, and,

THAT the Amended By-Law No. 1 be posted on the Raisin Region Conservation Authority website.

CARRIED

BEST MANAGEMENT PRACTICES (BMP) OUTREACH AND EDUCATION

RESOLUTION #48/21

Moved by: Claude McIntosh
Seconded by: Carilyne Hebert

THAT the Board of Directors receive the Best Management Practices (BMP) Outreach and Education Project update, as presented.

CARRIED

2021/22 TREE PLANTING PROGRAM FEE SCHEDULE

RESOLUTION #49/21:

Moved by: Carilyne Hebert
Seconded by: David Smith

THAT the Board of Directors approve the 2021/22 Tree Planting Services, as presented.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors meeting starting at 3:00 pm – Sep 16th, Oct 21st, Nov 18th

CLOSED SESSION

RESOLUTION #50/21:

Moved by: Claude McIntosh
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move into Closed Session to discuss a legal matter.

CARRIED

RESOLUTION #51/21:

Moved by: David Smith
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #52/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the Board of Directors authorize staff to pursue items of action dealing with the legal matter discussed in the Closed Session.

CARRIED

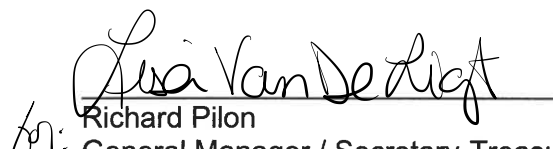
ADJOURMENT

RESOLUTION #53/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors meeting of June 17, 2021 be adjourned at 3:30 pm.


Bryan McGillis
Chair


for: Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
JULY 15, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry
Lyle Warden, South Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Lisa Van de Ligt, Team Lead, Communications & Stewardship

REGRETS: Carilyne Hebert, City of Cornwall

GUEST: Warren Leroy, Ault & Ault

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #54/21:

Moved by: Claude McIntosh
Seconded by: Martin Lang

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

CLOSED SESSION

RESOLUTION #55/21:

Moved by: Martin Lang
Seconded by: David Smith

THAT the Board of Directors Meeting move into Closed Session to discuss a legal matter.

CARRIED

RESOLUTION #56/21:

Moved by: Claude McIntosh
Seconded by: Lyle Warden

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #57/21:

Moved by: Jacques Massie
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action dealing with the legal matter discussed in the Closed Session.

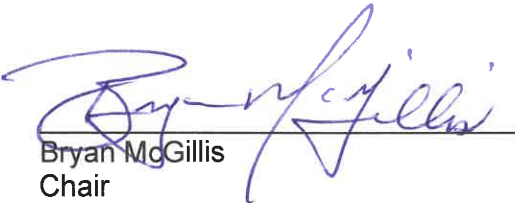
CARRIED

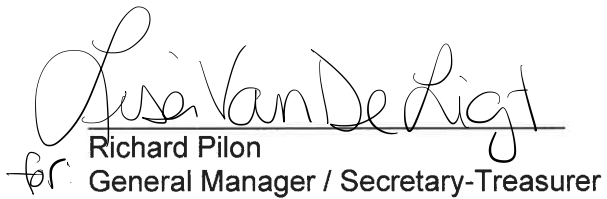
ADJOURMENT

RESOLUTION #58/21:

Moved by: David Smith
Seconded by: Robert Lefebvre

THAT the Board of Directors meeting of July 15, 2021 be adjourned at 4:00 pm.


Bryan McGillis
Chair


Richard Pilon
for: General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
SEPTEMBER 16, 2021

RCAF BUILDING – 240 WATER STREET WEST, CORNWALL

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Lyle Warden, South Glengarry
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Team Lead Watershed Management
Sandy Crites, Finance Officer
Lisa Van de Ligt, Team Lead, Communications & Stewardship

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:05 pm

APPROVAL OF AGENDA

RESOLUTION #54/21:

Moved by: Jacques Massie
Seconded by: Robert Lefebvre

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #55/21:

Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the minutes of the June 17, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

RESOLUTION #56/21:

Moved by: Robert Lefebvre
Seconded by: David Smith

THAT the minutes of the July 15, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

COVID-19 UPDATE

Lisa Van De Ligt provided an update on the RRCA's operations during the current Covid-19 Restrictions.

FRIENDS OF HOOPLE BAY MEETING

Lisa Van De Ligt provided a summary of the meeting that took place with the Friends of Hoople Bay.

EMPLOYEE MANUAL UPDATES

RESOLUTION #57/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT Sections of the RRCA's Employee Manual be updated, as presented.

CARRIED

ADOPTION OF LOGOS

RESOLUTION #58/21:

Moved by: Lyle Warden
Seconded by: David Smith

THAT the Board of Directors retroactively approve and adopt the official logo and mark of the Raisin Region Conservation Authority, as presented.

FURTHER THAT the Board of Directors retroactively approve and adopt the official logo and mark of the Cooper Marsh Conservation Area, as presented.

FURTHER THAT the Board of Directors retroactively approve and adopt the official logo and mark of the Raisin River Canoe Race, as presented

CARRIED

GRANT SUBMISSIONS

RESOLUTION #59/21

Moved by: Lyle Warden

Seconded by: Carilyne Hebert

THAT the Board of Directors retroactively approve requesting \$140,000 from the Ministry of the Environment, Conservation and Parks to promote and establish best management practices within the St. Lawrence River (Cornwall / Akwesasne) Area of Concern.

FURTHER THAT the Board of Directors retroactively approve requesting up to \$30,250 from Tree Canada to partner with a private landowner to plant up to 11,000 trees.

FURTHER THAT the Board of Directors retroactively approve requesting \$154,854 from the Government of Canada to support the Cooper Marsh Biodiversity Project.

FURTHER THAT the Board of Directors approve requesting up to \$10,000 from Wildlife Habitat Canada to support wetland education and outreach programming

CARRIED

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF JULY 31, 2021

RESOLUTION #60/21:

Moved by: David Smith

Seconded by: Martin Lang

THAT the Board of Directors receive the Statement of Operations report, as presented.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors meeting started at 3:00 pm – Oct 21st, Nov 18th

CLOSED SESSION

RESOLUTION #61/21:

Moved by: Martin Lang

Seconded by: Robert Lefebvre

THAT the Board of Directors Meeting move into Closed Session to discuss a legal matter.

CARRIED

RESOLUTION #62/21:

Moved by: Jacques Massie
Seconded by: Lyle Warden

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #63/21:

Moved by: Martin Lang
Seconded by: Robert Lefebvre

THAT the Board of Directors authorize staff to pursue items of action dealing with the legal matter discussed in the Closed Session.

CARRIED

ADJOURMENT

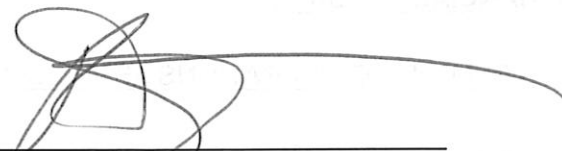
RESOLUTION #64/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors meeting of September 16, 2021 be adjourned at 4:15 pm.



Bryan McGillis
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
OCTOBER 21, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Lyle Warden, South Glengarry
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Phil Barnes, Team Lead Watershed Management
Sandy Crites, Finance Officer
Lissa Deslandes, Regulations Officer
Jessica Herrington, Stewardship Coordinator
Brendan Jacobs, Stewardship Specialist
Matthew Levac, Acting Watershed Planner
Vincent Pilon, Public Information Coordinator
Halya Petzold, Resource Specialist
Pete Sabourin, Team Lead, Field Operations
Lisa Van De Ligt, Team Lead, Communications & Stewardship
Jamie Would, Stewardship & Outreach Assistant

REGRETS: Jacques Massie, North Glengarry

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:05 pm

APPROVAL OF AGENDA

RESOLUTION #65/21:

Moved by: Lyle Warden
Seconded by: Martin Lang

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

- a. Staff presented project and program updates

APPROVAL OF MINUTES

RESOLUTION #66/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the minutes of the September 16, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

COVID-19 RESPONSE: RRCA OPERATIONS AND BUSINESS CONTINUITY

RESOLUTION #67/21:

Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the Board of Directors receive the COVID-19 Response: RRCA Operations and Business Continuity report, as presented.

AND FURTHER THAT the Board of Directors approve re-opening the RRCA administration office to the public on November 1, 2021 with COVID-19 precautionary measures in place.

CARRIED

NEW REGULATIONS UNDER THE CONSERVATION AUTHORITIES ACT

RESOLUTION #68/21:

Moved by: David Smith
Seconded by: Claude McIntosh

THAT the RRCA Board of Directors receive the staff update on the New Regulations under the Conservation Authorities Act, as presented.

CARRIED

2022 CHARLOTTENBURGH PARK CAMPING RATES

RESOLUTION #69/21:

Moved by: David Smith
Seconded by: Lyle Warden

THAT the Board of Directors approve the 2022 Charlottenburgh Park camping rates, as presented.

CARRIED

SECTION 28 PERMITS

RESOLUTION #70/21:

Moved by: Lyle Warden
Seconded by: Carilyne Hebert

THAT the Board of Directors receive the Section 28 Regulations Update for the month of September 2021.

CARRIED

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF AUGUST 31, 2021

RESOLUTION #71/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors receive the Statement of Operations report, as presented.

CARRIED

SUPPLEMENTAL AGENDA

VACCINATION POLICY

The Board directed staff to add/change the following to the policy:

1. The addition of "Board Members" under Application.
2. Change Section A "Employees", Subsection 3, paragraph 4 to read: As of December 1, 2021, employees who are unvaccinated for reasons other than clause 1(b) or 1(c) will be required to cover any costs associated with the tests.

RESOLUTION #72/21:

Moved by: Claude McIntosh
Seconded by: Lyle Warden

THAT the Board of Directors approve a Vaccination Policy for Staff, Board Members, volunteers, students, and contractors, as amended.

FUTURE MEETINGS

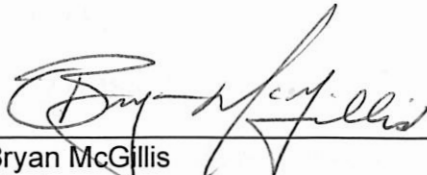
RRCA Board of Directors meeting starting at 3:00 pm – Nov 18th

ADJOURMENT

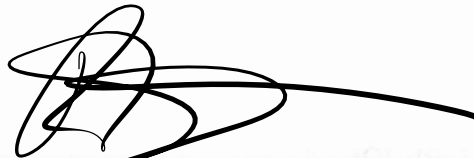
RESOLUTION #73/21:

Moved by: Carilyne Hebert
Seconded by: Martin Lang

THAT the Board of Directors meeting of October 21, 2021 be adjourned at 4:55 pm.



Bryan McGillis
Chair



Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
NOVEMBER 18, 2021

ZOOM

PRESENT: Bryan McGillis, South Stormont, Chair
Martin Lang, South Glengarry, Vice-Chair
David Smith, South Stormont
Lyle Warden, South Glengarry
Carilyne Hebert, City of Cornwall
Claude McIntosh, City of Cornwall
Robert Lefebvre, North Stormont
Jacques Massie, North Glengarry

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
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Vincent Pilon, Public Information Coordinator
Halya Petzold, Resource Specialist
Pete Sabourin, Team Lead, Field Operations
Lisa Van De Ligt, Team Lead, Communications & Stewardship
Jamie Would, Stewardship & Outreach Assistant

CALL TO ORDER

Bryan McGillis, Chair, called the meeting to order at 3:05 pm

APPROVAL OF AGENDA

RESOLUTION #74/21:

Moved by: Claude McIntosh
Seconded by: David Smith

THAT the agenda be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

- a. Staff presented project and program updates

APPROVAL OF MINUTES

RESOLUTION #75/21:

Moved by: Martin Lang
Seconded by: Carilyne Hebert

THAT the minutes of the September 16, 2021 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

TRANSITION PLAN – ONTARIO REGULATION 687/21

RESOLUTION #76/21:

Moved by: David Smith
Seconded by: Jacques Massie

THAT the RRCA Board of Directors approve the Transition Plan as per Ontario Regulation 687/21, as presented.

CARRIED

GARRY RIVER DAMS – LEASE AGREEMENT

RESOLUTION #77/21:

Moved by: David Smith
Seconded by: Martin Lang

THAT the Board of Directors direct staff to renew the Garry River Dams lease agreement with the Township of North Glengarry for an additional 10-year period.

CARRIED

PLANNING AND REGULATIONS FEE SCHEDULE

RESOLUTION #78/21:

Moved by: Lyle Warden
Seconded by: David Smith

THAT the Board of Directors approve the 2022 Planning and Regulations Fees effective January 1, 2022, as presented.

CARRIED

OVER-THE-COUNTER TREE SEEDLING SERVICE – FEES

RESOLUTION #79/21:

Moved by: Claude McIntosh
Seconded by: Jacques Massie

THAT the Board of Directors approve the 2021/22 Over-the-Counter Tree Seedling Sales fee schedules.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #80/21:

Moved by: Claude McIntosh
Seconded by: Jacques Massie

THAT the Board of Directors retroactively approve requesting \$3,000 from Enbridge to support RRCA forestry programs.

FURTHER THAT the Board of Directors approve requesting \$1,000 from Ontario Power Generation to support RRCA forestry programs.

FURTHER THAT the Board of Directors approve requesting up to \$8,000 from TD Friends of the Environment Foundation to enhance Gray's Creek Conservation Area education and outreach.

FURTHER THAT the Board of Directors approve requesting up to \$6,000 from Project Learning Tree Canada Green Jobs for youth employment.

FURTHER THAT the Board of Directors approve requesting \$59,000 from the Government of Canada for summer student employment.

FURHTER THAT the Board of Directors approve entering into an agreement with funders, if requested, for successful funding applications.

CARRIED

2022 GRAY'S CREEK MARINA SLIP RENTAL RATES

RESOLUTION #81/21:

Moved by: Carilyne Hebert
Seconded by: Lyle Warden

THAT the Board of Directors approve the 2022 Gray's Creek Marina slip rental rates, as presented.

CARRIED

SECTION 28 PERMITS – UPDATE

RESOLUTION #82/21:

Moved by: Carilyne Hebert
Seconded by: Claude McIntosh

THAT the Board of Directors receive the Section 28 Permits Update for the month of October 2021.

CARRIED

FINANCIAL REPORTS

STATEMENT OF OPERATIONS AS OF SEPTEMBER 30, 2021

RESOLUTION #83/21:

Moved by: Lyle Warden
Seconded by: Jacques Massie

THAT the Board of Directors receive the Statement of Operations report, as presented.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors meeting starting at 3:00 pm – Jan. 20th, Feb. 17th, Mar 17th

CLOSED SESSION

RESOLUTION #84/21:

Moved by: Carilyne Hebert
Seconded by: Lyle Warden

THAT the Board of Directors Meeting move into Closed Session to discuss a personnel matter.

CARRIED

RESOLUTION #85/21:

Moved by: Lyle Warden
Seconded by: Martin Lang

THAT the Board of Directors Meeting move into Open Session.

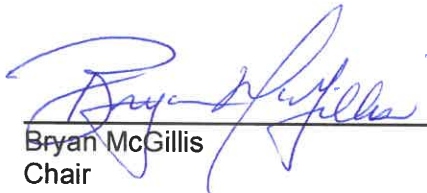
CARRIED

ADJOURMENT

RESOLUTION #86/21:

Moved by: Carilyne Hebert
Seconded by: Jacques Massie

THAT the Board of Directors meeting of November 18, 2021 be adjourned.


Bryan McGillis
Chair


Richard Pilon
General Manager / Secretary-Treasurer