



# 2024 Fee Schedules

AS ADOPTED

October 19, 2023

Resolution No. 71/23

Effective Date: January 1, 2024

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## Schedule 1: Planning Advisory Services

Planning Advisory Service	Fee (\$)
<b>Official Plan and Zoning Bylaw Amendments</b>	
Standard (initiated by proponent)	760
Major (initiated by proponent)	2,590
Zoning By-Law Amendment	400
Minor Variance Applications	400
<b>Consent to Sever</b>	
Application for Consent Review and Comments	500
Clearance of Conditions	0
<b>Site Plan Control</b>	
Single Family Residential	415
Minor (under 2 ha)	760
Standard (over 2 ha, under 5 ha)	1,110
Major (over 5 ha)	2,460
Revisions/Amendments	50% Surcharge
<b>Plan of Subdivision / Condominium / Part Lot Control</b>	
Less than 2 ha and/or 10 lots on full municipal services	1,355
Under 10 lots and 2 ha on private services	2,690
Over 10 lots and/or 2 ha on private or full municipal services	3,925
Clearance of Conditions	1,855
Draft Plan Revision (alteration to plan or layout)	1,760
Draft Plan Extension (original comments to lapse)	100% of current fee
File re-activation fee (dormant 2 years +)	50% of current fee

### Notes for Schedule 1

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Planning fees are separate from Technical and Environmental Review Fees (Schedule C) and shall be charged accordingly.
- Fees are charged per application.
- In the event of concurrent Official Plan and Zoning Amendment applications, one fee (the highest) applies.
- In the case of concurrent Minor Variance and Site Plan applications, one fee (the highest) applies.
- The RRCA reserves the right to charge additional fees where a review requires a substantially greater level of effort or requires additional site visits.

**Schedule 2: Conservation Authorities Act Permits**

Application Type			Fee (\$)
<b>Site Alterations, Fill, Grading</b>			
The addition or removal of material, displacement of material, grading, etc. including septic beds.	Level 1	≤ 100 m <sup>3</sup> (0.25 ha)	255
	Level 2	> 100 m <sup>3</sup> - 500 m <sup>3</sup> (0.25 ha - 0.5 ha)	620
	Level 3	> 500 m <sup>3</sup> - 1,000 m <sup>3</sup> (0.5 ha – 1 ha)	1,035
	Level 4	> 1,000 m <sup>3</sup> - 2,000 m <sup>3</sup> (1 ha - 2 ha)	1,995
	Level 5	> 2,000 m <sup>3</sup> (> 2 ha)	2,485
<b>Buildings and Structures</b>			
Single residential dwellings, auxiliary buildings, additions, and similar.	Level 1	≤ 20 m <sup>2</sup>	255
	Level 2	20 m <sup>2</sup> - 100 m <sup>2</sup>	620
	Level 3	100 m <sup>2</sup> - 200 m <sup>2</sup>	1,035
	Level 4	> 200 m <sup>2</sup>	1,995
Multi-residential, commercial, industrial, institutional.	Level 5	Anything other than single family residential structures	2,485
<b>Shoreline Work, and Watercourse Vegetation and Debris Clean-out</b>			
Shoreline alterations, erosion protection, channelization, new or modified watercourses, and similar.	Level 1	≤ 15 m	255
	Level 2	> 15 m - 50 m	600
	Level 3	> 50 m - 500 m	1,000
	Level 4	> 500 m - 1,000 m	1,940
	Level 5	> 1,000 m	2,410
Municipal Drain Maintenance			80
Non-municipal Drain/ Watercourse Clean-out			600
<b>Water Crossings</b>			
Private, Culvert/bridge	Level 1	Private Replacement ≤ 30 m	255
	Level 2	Private Replacement > 30 m	600
	Level 2	Private New Entrance	600
Infrastructure, Culvert/bridge	Level 1	Replacement (like for like, size, and location) ≤ 30 m and ≤ 1 m dia.: Resurfacing	255
	Level 2	Replacement (different size and location) or new ≤ 1 m dia.; Superstructure or abutment works	600
	Level 3	> 1 m dia. - 2 m dia.	1,000
	Level 4	> 2 m dia.	1,940
	Level 5	New Bridge	2,410

Directional Drilling	Level 1	Channel width ≤ 3 m	255
	Level 2	Channel width > 3 m	600
Water Utility Crossing (open cut)	Level 3	Channel width ≤ 3 m	1,000
	Level 4	Channel width > 3 m - 10 m	1,940
	Level 5	Channel width > 10 m	2410
<b>Docks (pile driven, floating or cantilever docks are not enforced)</b>			
Crib Docks	Level 3	All Crib Construction	1000
<b>Wetland</b>			
Development and/or interference within or adjacent to a wetland.	Level 1	Minor Review	255
	Level 2	Area affected ≤ 0.5 ha	600
	Level 3	Area affected > 0.5 ha - 1.0 ha	1,000
	Level 4	Area affected > 1.0 ha - 2.0 ha	1,940
	Level 5	Area affected > 2.0 ha	2,410
<b>Other Fees</b>			
Modifications or revisions – amended or resubmitted after approval			50% surcharge
Applying for a permit after the project has started (retroactive permit)			50% surcharge
Reactivation of applications left dormant for one year			50% surcharge
Section 28 Development Review Hearing			255
Screening fee, Letter of advice			85
<b>Property Inquiries</b>			
Desktop, No Site Visit			255
With Site Visit			435

**Notes for Schedule 2**

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Where multiple application types are proposed in one application, the RRCA reserves the right to determine the fee based on each individual project proposal.
- Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved RRCA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee or RRCA Board.
- Permit Fees are separate from Planning Fees (Schedule 1), and Technical Review Fees (Schedule 3) and shall be charged accordingly.
- A property inquiry fee may be deducted from a permit application fee should a complete permit application be received within one calendar year.

### Schedule 3: Technical & Environmental Reviews

Report Review	Description	Fee (\$)
Floodplain, geotechnical, hydrologic, environmental impact studies, stormwater management, grading and drainage, aquatic and fish habitat, groundwater and terrain analysis, private servicing, etc.	Small-scale development. Area affected is $\leq 15 \text{ m}^2$ or linear extent $\leq 10 \text{ m}$ .	425
	Development area $\leq 0.5 \text{ ha}$	640
	Development area $> 0.5 \text{ ha} - 2.0 \text{ ha}$	1,350
	Development area $> 2.0 \text{ ha} - 5.0 \text{ ha}$	2,240
	Development area $> 5.0 \text{ ha}$	2,875
Major Projects	Projects with a high level of environmental concern that require the Authority to attend meetings and respond to inquiries and concerns.	Hourly Rate
Revisions		50% Surcharge
Clearance of Conditions		0
<i>Aggregate Resources Act</i> Application Review		3,900
<i>Clean Water Act</i>	Section 59 Review / Clearance Notice	90
<i>Clean Water Act</i>	Risk Management Plan, Minor (3 or fewer activities)	660
<i>Clean Water Act</i>	Risk Management Plan, Major (4 or more activities)	1,390

### Schedule 4: Mapping and Data Services

General Services	Description	Fee (\$)
Paper and Digital Maps	Full Sheet (digital or hard copy)	\$35.00 + Admin. Fee
	Up to 11x17 photocopy or scan	Admin. Fee
	Administrative Fee	\$65.00
Other Maps	Customized	\$100.00 /hr.
Documents and Reports	Photocopying / Scanning $\leq 50$ pages	\$0.65 /pg.
	Photocopying / Scanning $> 50$ pages	\$0.60 /pg. + Admin. Fee
Staff Time	Assistant Rate	\$70.00 /hr.
	Technical Rate	\$95.00 /hr.
	Specialist Rate	\$100.00 /hr.
	Professional Rate	\$110.00 /hr.
	Management Rate	\$135.00 /hr.

## Schedule 5: Conservation Lands

<b>Gray's Creek Conservation Area</b>	<b>Description</b>	<b>Fee (\$)</b>
Rental of Gazebo	Family picnics and non-profit groups	50.00
	Weddings, company picnics	100.00
<b>Cooper Marsh Conservation Area</b>	<b>Description</b>	<b>Fee (\$)</b>
Rental of Gazebo	Family picnics and non-profit groups	50.00
<b>Roxborough Forest</b>	<b>Description</b>	<b>Fee (\$)</b>
Hunting Permit	Residents of RRCA Member Municipalities	100.00
	Other Ontario Residents	150.00
	Out of Province Residents	200.00

### Notes for Schedule 5

- Rental at Gray's Creek Conservation Area does not include the play structure and the soccer field area

## Schedule 6: Gray's Creek Marina

<b>Seasonal Dock Rental (May to October)</b>		<b>Fee (\$)</b>
17' and under		714.10
Over 17' to 20'		800.75
Over 20'		1,006.75
Cancellation Fee	Before June 30	55.00
	June 30 to July 31	110.00
	No refunds after July 31	
<b>Transient Dock Rental (May to October)</b>		<b>Fee (\$)</b>
Daily		25.95
Weekly		128.80
Monthly		323.30
3 Months		No longer available
<b>Marina Services</b>		<b>Fee (\$)</b>
Daily Launch		13.00
Seasonal Launch		130.00

### Note for Schedule 6

- 3-month rental after June 30 was a trial and will no longer be available

## Schedule 7: Charlottenburgh Park

Seasonal Camping Lot		Fee (\$)
Basic lot		2,941.85
20 amp lot with water		3,088.95
30 amp lot		3,148.10
30 amp lot with water		3,305.50
Seasonal boat dock		400.00
Additional Vehicle (Seasonal)		60.50
Cancellation Fee	Before January 4	450.00
	January 4 to April 10	800.00
	April 11 to May 19	1,200.00
Transient Camping Lot		Fee (\$)
Basic lot		45.25
20 amp lot with water		59.10
30 amp lot		59.65
30 amp lot with water		61.45
Basic lot (monthly)		1,176.65
20 amp lot with water (monthly)		1,536.85
30 amp lot (monthly)		1,550.65
30 amp lot with water (monthly)		1,598.00
Cabin (daily)		120.55
Cabin (weekly)		723.20
Reservation Fee		14.00
Booking Transaction Fee		4.00
Additional vehicle (transient)		12.00
Overnight visitor		17.00
Trailer water dump (external)		22.00
Day Use Fees		Fee (\$)
Beach (adult)		10.00
Beach (seniors 65 and older)		8.00
Beach (12 and under)		Free
Vehicle (3 or more occupants)		27.00
Walk-in / cyclist		3.00
Seasonal beach pass		90.00
Boat launch		13.00
Seasonal boat launch		130.00
Gazebo rental		50.00
Non-profit groups		7.00
School groups (per person)		5.00

## **Notes for Schedule 7**

### Seasonal Camping

- Seasonal Camping Lot fees do not include hydro
- A \$300 hydro deposit required at beginning of the season
- Hydro costs are based on actual usage plus a 12% administration fee
- Hydro rebates will be equally distributed among users

### Transient Camping

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- Monthly rates based on a rate for 26 nights
- Transient camping cancellations 48 hours or less days prior to arrival will result in a one-night camping charge

### Cabin

- Payment in full by credit card is required at time of booking, including a non-refundable reservation fee and booking transaction fee
- A refundable \$250 cabin damage deposit, subject to condition of cabin after departure, will be required at the time of booking
- Cabin reservations are subject to a two-night minimum stay policy for the period of Jun 30 to August 30.
- There are no refunds for cabin cancellations 24 hours or less days prior to arrival

### Day Use

- Non-profit and school groups must contact RRCA staff to make arrangements

## Schedule 8: Stewardship Services

<b>Tree planting services</b>	<b>Fee (\$)</b>
Site visit, preparation, tending, planting, tree transportation, cold storage, survival assessments	Forestry consultant rates
Tree seedlings	Average nursery rates: \$1.05/conifer \$1.50/deciduous
Mowing	\$450/ha + mileage
RRCA Project Administration	10% (Min: \$200, max: \$500)
<b>Over the Counter Trees</b>	<b>Fee (\$)</b>
Trees and shrubs	Nursery rate + overhead (30%)
Planting aids	Supplier + overhead (30%)
Handling fee	\$20/order
Re-stocking fee	\$10/order

### Notes for Schedule 8

- Landowner subsidies may be available pending funding secured by the RRCA.