



**Raisin Region Conservation Authority
Full Authority Meeting
Agenda**

May 17, 2018

3:00 p.m.

RRCA Administration Office

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1. Call to Order	
2. Approval of Agenda	
3. Declaration of Conflict of Interest	
4. Approval of Minutes	
a) Minutes of April 19, 2018	1-2
5. Delegations / Presentations	
a) RRCA Project Update – PowerPoint Presentation (Staff)	
6. Business Arising from the Minutes	
7. New Business	
a) RRCA O. Reg. 175/06 Permit Signing Authority (Kim)	3
b) Watershed Report Cards Update (Chris)	4
c) SWCS Conference (Richard)	5
8. Future Meetings	
RRCA Full Authority starting at 3:00 p.m. – Jun 21 st , Sep 20 th , Oct 18 th	
9. Adjournment	

Richard Pilon
General Manager / Secretary-Treasurer

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
APRIL 19, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall
Carilyne Hebert, City of Cornwall

REGRETS: Ian McLeod, South Glengarry
David Smith, South Stormont

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Kim MacDonald, Watershed Planner
Chris Critoph, Manager of Environmental Services
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator
Mathew Levac, Resource Technician
Phil Barnes, Project Manager
Lissa Deslandes, Regulations Officer / Communications Coordinator
Normand Génier, Forestry Specialist
Pete Sabourin, Manager of Field Operations

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:30 p.m.

APPROVAL OF AGENDA

RESOLUTION #34/18:

Moved by: Claude McIntosh
Seconded by: Michel Depratto

THAT the agenda be approved.

CARRIED

PECUNIARY INTEREST

None

APPROVAL OF MINUTES

RESOLUTION #35/18:

Moved by: Carilyne Hebert
Seconded by: Michel Depratto

THAT the minutes of the March 15, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

NEW BUSINESS

2017 FINANCIAL STATEMENTS

RESOLUTION #36/18:

Moved by: Claude McIntosh

Seconded by: Tammy Hart

THAT the Board of Directors approve a net transfer from reserves of \$1,872;

AND FURTHER, THAT special benefitting area surpluses and deficits be added to, or taken from the appropriate reserves as part of end of year municipal levies settlements;

AND FURTHER, THAT the Board of Directors approve the 2017 Financial Statements.

CARRIED

GRASS CUTTING TENDER

RESOLUTION #37/18:

Moved by: Alton Blair

Seconded by: Tammy Hart

THAT the Board of Directors award the procurement of grass cutting services to Storm Landscaping, as presented.

CARRIED

GREAT LAKES GUARDIAN COMMUNITY FUND – SHORELINE RESTORATION

RESOLUTION #38/18:

Moved by: Claude McIntosh

Seconded by: Tammy Hart

THAT the Board of Directors authorize the entry into a Grant Funding Agreement under the Great Lakes Guardian Community Fund with the Province of Ontario for the Shoreline Restoration Project, as presented.

FUTURE MEETINGS

RRCA Full Authority – May 17th, Jun 21st, Sep. 20th (3:00 p.m. start for all meetings)

ADJOURNMENT

RESOLUTION #39/18:

Moved by: Michel Depratto

THAT the Full Authority meeting of April 19, 2018 be adjourned at 4:38 pm

Frank Prevost
Chair

Richard Pilon
General Manager / Secretary-Treasurer



Raisin Region Conservation Authority

18045 County Road 2, P.O. Box 429, Cornwall, ON K6H 5T2

Tel: 613-938-3611 Fax: 613-938-3221 www.rrca.on.ca

To: Board of Directors
From: Kimberley MacDonald, Watershed Planner
Date: May 8, 2018
Subject: RRCA O. Reg. 175/06 Permit Signing Authority

RECOMMENDATION:

That the Board of Directors approve the revised list of staff members with straightforward permit signing authority under Subsection 28 (1) of the Conservation Authorities Act, as presented.

BACKGROUND:

Job titles for RRCA Regulations Officers trained in Provincial Offences and the Conservation Authorities Act have recently changed. To ensure continued adherence to Section 10 of Ontario Regulation 175/06: "*Development, Interference with Wetlands and Alterations to Shorelines and Watercourses*" under the Conservation Authorities Act, the following job titles are recommended for permit signing authority:

- General Manager
- Watershed Planner
- Regulations Officer/Communications Coordinator
- Resource Technician

DISCUSSION:

The above noted staff members shall have the continued authority to issue straightforward permit approvals as per former Board Motion #07/13. Permit denials and controversial permits shall continue to be the responsibility of the RRCA Board of Directors as per the requirements of Section 9 (10) (11) of RRCA O. Reg. 175/06 made under the Conservation Authorities Act.

A handwritten signature in black ink, appearing to read 'Kimberley MacDonald', written over a horizontal line.

Kimberley MacDonald
Watershed Planner



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To: Board of Directors
From: Chris Critoph, Manager of Environmental Services
Date: May 17, 2018
Subject: Watershed Report Cards Update

RECOMMENDATION:

That the Board of Directors receive and file the Watershed Report Cards Update report, as presented.

BACKGROUND:

With funding from a variety of sources, the Raisin Region Conservation Authority has been working with landowners to improve the health of the tributaries for several decades. The Ontario Ministry of Environment and Climate Change (MOECC) has been funding the monitoring of the water quality of the tributary outlets to Lake St. Francis since 2004. In 2006, Watershed Report Cards were produced that scored each tributary in terms of Wetland Cover, Forest Cover and Water Quality.

DISCUSSION:

With the history of restoration work in the tributaries, recent changes in the landscape with respect to forest clearing, modifications to the targets for each of the watersheds and the information collected since the last Watershed Report Cards, it seemed the appropriate time to update them to reflect more current conditions and current targets. With funding from MOECC, the report cards for key watersheds were updated in 2017. Copies of the Watershed Report Cards can be downloaded from the RRCA website at:

<https://www.rrca.on.ca/page.php?id=31>

A review of the water quality trends reflected in the tributaries and documented in the Watershed Report Cards will be given at the May Board of Directors meeting.

A handwritten signature in black ink that reads "Chris Critoph". The signature is written in a cursive style and is positioned above a horizontal line.

Chris Critoph
Manager of Environmental Services



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To: Board of Directors
From: Richard Pilon, General Manager
Date: May 8, 2018
Subject: SWCS Conference

RECOMMENDATION:

That the Board of Directors receive and file the SWCS Conference report, as presented.

BACKGROUND:

One of the better annual conferences that Conservation Authorities have attended in the past is the Soil and Water Conservation Society (SWCS) conference. This conference occurs annually in July at various locations around North America.

DISCUSSION:

The last time the RRCA attended this conference was in 2008 in Tucson, Arizona. This year, the conference is held in Albuquerque, New Mexico from July 29 to August 1. The conference includes a combination of concurrent indoor sessions and outdoor tours. These conferences are great opportunities to network, share information and learn from other conservation minded professionals. The theme for the 73rd International Annual Conference is Culture, Climate and Conservation. Program topics and Areas of interest include:

- Climate Change Adaptation
- Using technology to advance Conservation
- Outreach, Education, and Community Engagement
- Water Resource Assessment and Management

The 2018 budget includes \$6,000 for attending conferences for staff/board members. It is proposed that Board of Directors notify the General Manager if they wish to attend the 2018 SWCS Conference.

A handwritten signature in black ink, appearing to be 'R. Pilon', is written over a horizontal line.

Richard Pilon
General Manager