

RAISIN REGION CONSERVATION AUTHORITY  
FULL AUTHORITY MINUTES  
FEBRUARY 15, 2018 – 3:00 P.M.  
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair  
Tammy Hart, South Stormont, Vice-chair  
Ian McLeod, South Glengarry  
David Smith, South Stormont  
Michel Depratto, North Glengarry  
Alton Blair, North Stormont  
Claude McIntosh, City of Cornwall  
Carilyne Hebert, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer  
Josianne Sabourin, Administrative Assistant  
Sandy Cites, Manager of Finance  
Phil Barnes, Project Manager  
Lissa Deslandes, Regulations Officer / Communications Coordinator  
Matthew Levac, Resource Technician  
Brendan Jacobs, Fish & Wildlife Biologist / ALUS Coordinator  
Normand Génier, Forestry Specialist  
Pete Sabourin, Manager of Field Operations

**CALL TO ORDER**

Frank Prevost, Chair, called the meeting to order at 3:00 p.m.

**APPROVAL OF AGENDA**

Alton requested to add Charlottenburgh Park Laundry Facility to the agenda as item 7 b). The Laundry Services – Charlottenburgh Park item was moved to 7 c). The Gambhir Memorial Forest – Highway 401 Bridge Replacement item was added as item 7 d).

RESOLUTION #16/18: Moved by: Carilyne Hebert  
Seconded by: Ian McLeod

THAT the agenda be approved as amended.

CARRIED

**PECUNIARY INTEREST**

Frank declared pecuniary interest for item 7 c).

**APPROVAL OF MINUTES**

RESOLUTION #17/18: Moved by: Claude McIntosh  
Seconded by: David Smith

THAT the minutes of the January 18, 2018 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

None

**NEW BUSINESS**

**RIVER MAINTENANCE**

RESOLUTION #18/18:

Moved by: Michel Depratto  
Seconded by: David Smith

THAT the Board of Directors receive the River Maintenance Annual Report, as presented.

CARRIED

**CHARLOTTENBURGH PARK LAUNDRY FACILITY**

There was a discussion regarding the laundry facility and the appliances at Charlottenburgh Park.

Frank declared pecuniary interest for item 7 b).

Tammy was asked to Chair the meeting for this report.

Dave requested that the discussion continue in closed session to discuss personnel matters.

RESOLUTION #19/18:

Moved by: Ian McLeod  
Seconded by: Carilyne Hebert

THAT the Full Authority Meeting move into Closed Session to discuss the laundry facility at Charlottenburgh Park as there would be discussions regarding personnel matters.

CARRIED

RESOLUTION #20/18:

Moved by: Ian McLeod  
Seconded by: Carilyne Hebert

THAT the Full Authority Meeting move to Open Session.

CARRIED

**LAUNDRY SERVICES – CHARLOTTENBURGH PARK**

Tammy was asked to Chair the meeting for this report.

RESOLUTION #21/18:

Moved by: Ian McLeod  
Seconded by: Carilyne Hebert

Alton Blair requested that the report be amended to include Frank Prevost as the operator of the laundry services.

THAT the Board of Directors approve purchasing the existing laundry service appliances at Charlottenburgh Park, at a total cost of \$3,500 including HST.

CARRIED

GAMBHIR MEMORIAL FOREST AND HIGHWAY 401 BRIDGE REPLACEMENT

Norm Genier gave a presentation regarding MTO's Highway 401 bridge replacement project adjacent to the Gambhir Memorial Forest.

RESOLUTION #22/18:

Moved by: Michel Depratto  
Seconded by: Claude McIntosh

THAT the Board of Directors direct staff to present the proposed compensation plan to MTO and enter negotiations for the temporary use of the Gambhir Memorial Forest property.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Mar. 15<sup>th</sup>, Apr. 19<sup>th</sup>, May 17<sup>th</sup> (3:00 p.m. start for all meetings)

CLOSED SESSION

RESOLUTION #23/18:

Moved by: Claude McIntosh  
Seconded by: Tammy Hart

THAT the Full Authority Meeting move into Closed Session to discuss personnel matters.

CARRIED

RESOLUTION #24/18:

Moved by: Claude McIntosh  
Seconded by: David Smith

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #25/18:

Moved by: Michel Depratto  
Seconded by: Ian McLeod

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

CARRIED

ADJOURNMENT

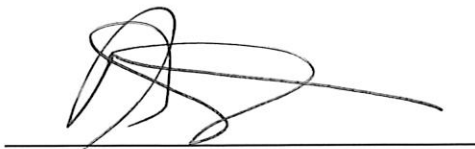
RESOLUTION #26/18:

Moved by: Ian McLeod  
Seconded by: Carilyne Hebert

THAT the Full Authority meeting of February 15, 2018 be adjourned at 5:00 pm.

CARRIED

  
Frank Prevost  
Chair

  
Richard Pilon  
General Manager / Secretary-Treasurer