

RAISIN REGION CONSERVATION AUTHORITY
FULL AUTHORITY MINUTES
JANUARY 18, 2018 – 3:00 P.M.
RRCA ADMINISTRATION BUILDING

PRESENT: Frank Prevost, South Glengarry, Chair
Tammy Hart, South Stormont, Vice-chair
Ian McLeod, South Glengarry
David Smith, South Stormont
Michel Depratto, North Glengarry
Alton Blair, North Stormont
Claude McIntosh, City of Cornwall

STAFF: Richard Pilon, General Manager/Secretary-Treasurer
Josianne Sabourin, Administrative Assistant
Sandy Cites, Manager of Finance
Phil Barnes, Project Manager

REGRETS: Carilyne Hebert, City of Cornwall

CALL TO ORDER

Frank Prevost, Chair, called the meeting to order at 3:00 p.m.

APPROVAL OF AGENDA

Alton Blair requested to add Charlottenburgh Park as item 5 a) on the agenda.

RESOLUTION #01/18:

Moved by: Mike Depratto
Seconded by: Ian McLeod

THAT the agenda be approved as amended.

CARRIED

PECUNIARY INTEREST

No pecuniary interest was declared.

APPROVAL OF MINUTES

RESOLUTION #02/18:

Moved by: Tammy Hart
Seconded by: Dave Smith

THAT the minutes of the November 16, 2017 meeting of the Raisin Region Conservation Authority be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None

CHARLOTTENBURGH PARK

There was a discussion regarding the laundry facility appliances at Charlottenburgh Park.

RESOLUTION #03/18:

Moved by: Tammy Hart

Seconded by: Dave Smith

THAT staff bring back a report to the Board of Directors with options regarding the operation of the laundry facility at Charlottenburgh Park.

CARRIED

ELECTION OF CHAIR AND VICE-CHAIR

The Chair was turned over to the General Manager / Secretary-Treasurer, for the purpose of the election of the 2018 Chair and Vice-Chair.

RESOLUTION #04/18:

Moved by: Ian McLeod

Seconded by: Tammy Hart

THAT the positions on the Raisin Region Conservation Authority Executive members be declared vacant and that elections for the 2018 Executive Members take place.

CARRIED

Nominations from the floor were called for the position of Chair for the current calendar year.

ELECTION OF CHAIR

Frank Prevost was nominated by Ian McLeod

Alton Blair was nominated by Claude McIntosh

RESOLUTION #05/18:

Moved by: Michel Depratto

Seconded by: David Smith

THAT the nominations for the position of Chair be closed.

CARRIED

RESOLUTION #06/18:

Moved by: Ian McLeod

Seconded by: David Smith

Be it resolved that Sandy Crites and Josianne Sabourin be appointed as scrutineers

CARRIED

Frank Prevost was declared Chair by majority vote.

RESOLUTION #07/18:

Moved by: Michel Depratto
Seconded by: Ian McLeod

THAT the ballots be destroyed.

CARRIED

ELECTION OF VICE-CHAIR

Alton Blair was nominated by Tammy Hart and declined the nomination.

Tammy Hart was nominated by Claude McIntosh.

RESOLUTION #08/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the nominations for the position of Vice-Chair be closed

CARRIED

Tammy Hart accepted the nomination and was declared Vice-Chair for the 2018 calendar year.

CLOSED SESSION

RESOLUTION #09/18:

Moved by: Michel Depratto
Seconded by: Ian McLeod

THAT the Full Authority Meeting move into Closed Session to discuss personnel matters.

CARRIED

RESOLUTION #10/18:

Moved by: Tammy Hart
Seconded by: Claude McIntosh

THAT the Full Authority Meeting move to Open Session.

CARRIED

RESOLUTION #11/18:

Moved by: Michel Depratto
Seconded by: David Smith

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

CARRIED

NEW BUSINESS

APPOINTMENT OF AUDITOR

RESOLUTION #12/18:

Moved by: David Smith
Seconded by: Alton Blair

THAT the Chartered Accountants Firm of Craig Keen Despatie Markel be appointed Auditors for 2018, at an approximate cost of \$9,200 plus HST.

CARRIED

FLY CREEK INSPECTION, OPERATIONS & MAINTENANCE PROCEDURES REVIEW

RESOLUTION #13/08:

Moved by: Tammy Hart
Seconded by: Ian McLeod

THAT the Board of Directors approve a review of the Fly Creek Pumping Station Operations and Maintenance Procedures including the inspection of pump #1 and pump #2 at a cost of \$12,500.00;

AND FURTHER, THAT the Board of Directors direct staff to seek funding from the Water and Erosion Control Infrastructure (WECI) program and other Climate Change Adaptation Grants to offset the costs.

CARRIED

2018 DRAFT BUDGET - PRESENTATION

RESOLUTION #14/18:

Moved by: Michel Depratto
Seconded by: Claude McIntosh

THAT the 2018 Budget of the Raisin Region Conservation Authority and the associated Municipal Levy apportionments BE ADOPTED

AND FURTHER, THAT municipalities be notified of their 2018 levy.

CARRIED

FUTURE MEETINGS

RRCA Full Authority – Feb. 15th, Mar. 15th, Apr 19th (3:00 p.m. start for all meetings)

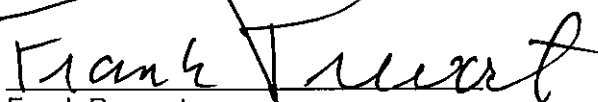
ADJOURNMENT

RESOLUTION #15/18:

Moved by: Ian McLeod
Seconded by: Alton Blair

THAT the Full Authority meeting of January 18, 2018 be adjourned at 4:30 pm.

CARRIED



Frank Prevost
Chair



Richard Pilon
General Manager / Secretary-Treasurer