Raisin Region Conservation Authority

LOT #

2020 Charlottenburgh Park Seasonal Camping Application

APPLICATION

This application is for a permit to camp on a seasonal basis in 2020 on campgrounds operated by the Raisin Region Conservation Authority (RRCA).

Only the people registered will be permitted to stay on your site, up to a maximum of six (6) people or a single family (immediate family only – **spouse, dependants under the age of 25 years).**

Seasonal campers are responsible for their own hydro consumption. A $350 hydro deposit is required and is part of the $600 mandatory payment due November 15, 2019. A refund will be provided at the end of the season if the camper's hydro consumption was less than the deposit. However, the camper is responsible to pay the RRCA the difference, if the hydro consumption was over the deposit amount.

You must read and agree to all the terms below for your application to be processed.

CONTACT INFORMATION

Please enter the information requested below. By entering your personal information, you consent to receive email and other communications from the Raisin Region Conservation Authority regarding camping at Charlottenburgh Park. Your camping application cannot be processed unless fully completed by the applicant.

Name

First | Last

Address

Address Line 1

Address Line 2

City | Province | Postal Code

Email

Work Phone

Home Phone

Cell Phone

Vehicle License Plate

Members Registered for this Site

Please list the first and last names of members you would like to register on the site. Maximum of six people or a single family **(immediate family only – spouse, dependents under the age of 25 years).**

Additional Camper #1

First Last

Additional Camper #2

First Last

Additional Camper #3

First Last

Additional Camper #4

First Last

Additional Camper #5

First Last

FEES AND PAYMENT SCHEDULE

The 2020 camping season runs from Victoria Day weekend (Friday, May 15, 2020 to Thanksgiving Day weekend (Monday, October 12, 2020). Trailers and personal items can be set up on the lot starting Monday, May 11, 2020 between 8:00 am and 7:00 pm. Trailers and personal items must be removed from seasonal site by Friday, October 16th, 2020.

Below is the 2020 Payment Schedule:

By November 15, 2019 - $600 mandatory payment due, to reserve your site. This deposit includes a $350 hydro fee and a $250 lot deposit.

May 8, 2020 – Balance of campsite payment is due in full or your reservation will be cancelled.

No exceptions.

Please indicate if you wish to pay four **(4)** installments using your credit card.

☐ Yes ☐ No

Credit card No.

Exp. date | 3-digit code

Name on card

Payments would be as follows:

$600.00 deposit – By November 15, 2019
Balance *(this is the total cost of lot & boat dock, minus the lot deposit)* will be divided into four **(4)** payments. Payments will be charged to your credit card on: February 3, March 2, April 6 and May 8, 2020.

_____ (please initial) **I agree to the fees and payment schedule**

REFUND/CANCELLATION POLICY

If circumstances change and you do not wish to return to camp for the 2020 season, **you must request a refund in writing** to the RRCA by the following dates. Refunds will be provided based on the non-refundable amount and cancellation fee provided below:

DATE	NON-REFUNDABLE AMOUNT	CANCELLATION FEE	AMOUNT OWING TO RRCA
By January 6, 2020	$250.00	n/a	$250.00
January 7 to April 13, 2020	$250.00	$350.00	$600.00
April 14 to May 15, 2020	$250.00	$750.00	$1,000.00
NO refunds will be provided after May 15, 2020			

The request for a refund must be provided, **in writing**, to the RRCA.

Camping is an outdoor experience. Therefore, no refunds will be approved for discomforts of nature including rain, snow, temperature changes or insects.

Campers evicted from the campground for any circumstances are not eligible for a refund.

If payment, in full, is not received by May 8, 2020, your reservation will be cancelled. If your reservation is cancelled due to this reason, you will be reimbursed what you paid minus the $750 cancellation fee and minus the $250 non-refundable deposit.

_____ (please initial) **I agree to the refund/cancellation policy**

CAMPSITE RULES AND REGULATIONS

Seasonal Campers must adhere to these rules and regulations.

Hours of Use

- Closed to day visitors at 8 pm. No permits are sold after 8 pm.
- Visitors to campers must leave the park by 11 pm.
- Quiet time is from 11 pm to 8 am. No radios, televisions, musical instruments or loud conversations, etc. during quiet hours. No excessive noise permitted at any time.
- Children under the age of 16 years must be on their own campsite by 10 pm unless accompanied by an adult.

Campsites

- Permit holder must be 25 years of age and have proof of age.
- Only two (2) vehicles allowed per site. One vehicle is registered under this permit and a "Seasonal Vehicle Pass" must be purchased for the second vehicle and any other vehicle (members registered on your lot). All other vehicles must park in beach/picnic area parking.
- Up to three pieces of shelter equipment allowed per site, only one of which may be a trailer or tent trailer. One storage shed/unit is permitted and is not to exceed 60"x 79" x 54" in size. The storage shed/bin shall not be considered a piece of shelter equipment. Shed must be approved by Park Supervisor.
- Seasonal passes for camping and vehicles **must be displayed on vehicle dashboard or rearview mirror at all times.**
- Campers must maintain a clean and orderly site at all times.
- Campsites must be cleaned before leaving the site; seasonal campers are responsible for all garbage and recyclable material during their stay as well as departure.
- Campfires are permitted in designated areas only. They must be contained within the designated fire pit and no bigger than 3' x 3' x 3'. Never leave a fire unattended.
- Grass mowing is the seasonal camper's responsibility and shall be conducted Monday to Saturday, between the time of 10:00 a.m. and 7:00 p.m.
- Garden plantings of any kind (permanent or temporary) will not be permitted on campsites, except in a plant container that may only be erected on own equipment (i.e. deck or awning) and must be approved by the Park Supervisor. Growing of cannabis is prohibited.
- One single level platform/deck is permitted and shall not protrude beyond the original camping unit's manufactured canopy.
- Fences and/or barriers are not permitted.
- Swimming pools, wading pools, hot tubs and outdoor spas are not allowed.
- Boats and trailers must be stored in the designated area.

_____ (please initial) **I have read and agree to the Campsite Rules and Regulations**

Alcohol, Cannabis & Illegal Drugs

- Alcohol and cannabis are only permitted on registered campsites. Intoxication of any kind in a public area is prohibited.
- Alcohol and cannabis are not permitted in day-use or other public areas.
- Substance abuse including illegal drugs is prohibited.

GENERAL RULES AND REGULATIONS

- Children under the age of 16 years must be on their own campsite by 10 pm unless accompanied by an adult
- The speed limit in all Conservation Areas is 10 km/hr.
- This is a conservation area with a natural setting – please keep it natural. No person shall damage any property or cut, remove, damage any tree, plant or shrub. It is against the law to remove or destroy anything in the park.
- The RRCA is not responsible for any lost, stolen or damaged property.
- Any improvements to campsites (decks, patios, shed, trailer, pads, tree plantings, sunrooms, etc.) are subject to approval by the Park Supervisor before work begins.
- Fireworks are prohibited in the park.
- Firearms are prohibited in the park.
- Hunting is prohibited in the park.
- Smoking/vaping is forbidden in any park building.

Unlicensed Motor Vehicles, All Terrain Vehicles, Bicycles & Golf Carts

- ATV's, off-road motorcycles/vehicles are not permitted. Gas/propane/battery operated golf carts are allowed but are subject to the following:
    - **Golf cart drivers must be 16 years of age or older**.
    - Golf carts may only be operated on park roadways. They are prohibited from walking trails, fields or woodlots.
    - The number of occupants riding on a golf cart can not exceed the manufacturer's designated seating capacity.
    - Bicycles are permitted on park roads only.

Pets

- Pets must be on a leash, not exceeding six feet and kept under control at all times.
- **Pets are not allowed in the swimming, beach or picnic area or any areas adjacent to these locations.**
- Owners must pick up after their pets.

Visitors

All visitors to the campground must purchase a day use pass and park in designated parking areas. Visitors are admitted during the normal hours of the park.

Hours may be restricted at other times at the discretion of the Supervisor.

Visitors must vacate property by 11:00 pm nightly.

Swimming

- The beach is unsupervised. Swim at your own risk. Never swim alone or in unmarked areas. Use the buddy system. Watch for children and non-swimmers at all times.

Boating, Water-skiing, Jet-skiing, etc.

- All water crafts are prohibited in the swimming area and in areas directly adjacent to the swimming area and within 200 feet directly adjacent to the swimming area.

Seasonal campers must abide by and adhere to all the rules and regulations. Further, seasonal campers must recognize that the Park Supervisor and staff are responsible for interpretation and enforcement of these rules and regulations.

Should a seasonal camper neglect the maintenance and care of their campsite, a written warning will be issued. If the seasonal camper continues to neglect the maintenance and care of their campsite, campground staff will perform the work required to bring the site up to standard at a rate of $30 per hour, per staff person. The seasonal camper will be responsible for timely compensation for works completed, as outlined in the RRCA invoice. Should the seasonal camper not pay the amount, in full, by the date noted on the invoice, camping privileges will be lost; early departure from the campground will result, and no refund will be provided.

The Park Supervisor and management will exercise reason and fairness in the enforcement of seasonal camping rules and regulations. The Park Supervisor has the power of sole discretion to determine what personal property may be allowed or constructed on the property.

_____ (please initial) **I have read and agree to the General Rules and Regulations**

CODE OF CONDUCT

The Code of Conduct applies to all campers and visitors. Charlottenburgh Park users who violate the Code of Conduct will be dealt with through consequences of the Zero Tolerance Policy.

The Code of Conduct identifies generally accepted expectations of behavior in a public environment. The Code identifies the following behavior as unacceptable:

- Violence or threats of violence.
- Speeding above the posted 10 km/hr maximum.
- Damage to property, vehicles and the natural environment.
- Excessive noise.
- Drunkenness and/or substance abuse (illegal drugs).

- Abuse, including neglect, comment or conduct that demeans, humiliates, embarrasses, intimidates, threatens or has an adverse effect on an individual(s).
- No person shall willfully damage any public or private property, buildings, or other facilities.
- Dangerous behavior (i.e. lack of animal control, fires in inappropriate locations).
- And any other activity that compromises the goal and objectives of this policy, as identified at the discretion of the Park Supervisor.

_____ (please initial) **I have read and agree to the Code of Conduct**

ZERO TOLERANCE POLICY

The goal of the Zero Tolerance Policy is to identify primary enforcement concerns, to establish basic procedures to respond to those concerns, and to communicate the intent of the policy to Charlottenburgh Park users.

The objectives of this goal are:

- To respond to violent and/or unacceptable behavior with immediate consequences.
- To reject violence (verbal, visual or physical) against another person.

The Zero Tolerance Policy establishes clear and fair consequences for unacceptable behavior.

Range of Consequences

1. Verbal warning
2. First written warning
3. Second written warning
4. Expulsion from Charlottenburgh Park

_____ (please initial) **I have read and agreed to the Zero Tolerance Policy**

CAMPSITE ABANDONMENT POLICY

A campsite will be deemed abandoned when a seasonal camper does not:

- Remove all belongings by Friday, October 16, 2020.
- Or, complete a seasonal camping permit application form and submit all required reservation fees by November 15, 2019.
- Or complete all seasonal camping payments by May 8, 2020.

The RRCA reserves the right to rent abandoned seasonal sites.

CAMPSITE ASSIGNMENT POLICY

When this Seasonal Camping Permit application is completed by the applicant and approved by the RRCA Administrative Assistant, the application(s) become agreement(s) in support of permit(s) to be issued under the RRCA.

A seasonal camper wishing to leave during the season or wishing to sell the trailer should contact and speak to the Park Supervisor and the RRCA Administrative Assistant before starting any transactions. A seasonal camper CANNOT sell, transfer, lease, sublet, or assign the campsite and the responsibilities, privileges, and obligations provided under an Application or Permit, in total or in part, to another person.

A seasonal camper cannot deny access to the campsite by RRCA or its designated representatives for the purposes of campground maintenance, operations, servicing, development and security.

The RRCA will not accept Charlottenburgh Park campsite assignments by seasonal campers.

_____ (please initial) **I have read and agree to the Campsite Assignment Policy**

TRAILER IDENTIFICATION AND INSURANCE POLICY

Seasonal camper trailers must be licensed and insured.

The applicant hereby covenants with the RRCA and Charlottenburgh Park that insurance coverage for any type of damage to the trailer or appurtenances thereto at the assigned campsite is possessed by the said camper/trailer owner. The RRCA or Charlottenburgh Park will not be held responsible for any type of damage not caused directly by Charlottenburgh Park staff or those providing services to Charlottenburgh Park on behalf of staff.

_____ (please initial) **I have read and agree to the Trailer Identification and Insurance Policy**

VEHICLE REGISTERED TO THE CAMPSITE

You must provide the license plate number for the vehicle(s) you are registering to your campsite. The entry fee for 1 vehicle per campsite is included within the seasonal camping fee. A fee will apply to each additional vehicle registered. All members registered on your lot who own a vehicle, must purchase an “extra vehicle seasonal” pass. Vehicles must be parked in the designated parking areas. Only two vehicles permitted on your lot at one time. All other vehicles must park in the picnic/beach parking area.

APPLICATION AGREEMENT

I have read and agree to the conditions of my seasonal camping application as a seasonal camper, on lands known as Charlottenburgh Park, operated by the RRCA, including those conditions and stipulations found within this application.

I agree to abide by the rules and regulations of the RRCA for Charlottenburgh Park, for such camping privileges. I understand that I assume all responsibility for my campsite and the contents thereof, and for the actions of all persons I permit to enter or occupy my campsite.

_____ (please initial) **I have read and agree to the Application Agreement as stated above**

Name (Printed)

Signature:

Date:

2020 Seasonal Camping Fees (HST extra)

20 Amp Site	$2,225.62 + Hydro deposit
30 Amp Site	$2,381.64 + Hydro deposit

*Hydro deposit is $350 and must be paid as part of your mandatory payment due by November 15, 2019.

Seasonal Boat Dock: $320.36

* Extra Seasonal Vehicle Passes can be purchased at gatehouse once camping season begins.

Payments can be made by Visa, MasterCard, debit, cash, money order, and personal cheques.

<u>All fees subject to change without notice.</u>

Payment can be made at the RRCA Administration Office at:
18045 County Rd. 2
Cornwall, ON
K6H 5T2
Monday to Friday 8:30 am to 4:30 pm