



Planning and Regulations Fee Schedule

Effective January 1, 2022



Raisin Region
Conservation Authority

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Planning and Regulations Fee Schedule

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Please Note

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.

Schedule A: Planning Advisory Services

Planning Advisory Service	Fee (\$)
Official Plan and Zoning Bylaw Amendments	
Standard (initiated by proponent)	745
Major (initiated by proponent)	2,540
Zoning By-Law Amendment	390
Minor Variance Applications	390
Consent to Sever	
Application for Consent Review and Comments	490
Clearance of Conditions	0
Site Plan Control	
Single Family Residential	395
Minor (under 2 ha)	725
Standard (over 2 ha, under 5 ha)	1,055
Major (over 5 ha)	2,345
Revisions/Amendments	50% Surcharge
Plan of Subdivision / Condominium / Part Lot Control	
Less than 2 ha and/or 10 lots on full municipal services	1,290
Under 10 lots and 2 ha on private services	2,560
Over 10 lots and/or 2 ha on private or full municipal services	3,740
Clearance of Conditions	1,765
Draft Plan Revision (alteration to plan or layout)	1,675
Draft Plan Extension (original comments to lapse)	100% of current fee
File re-activation fee (dormant 2 years +)	50% of current fee

Notes for Schedule A

- Planning fees are separate from Technical and Environmental Review Fees (Schedule C) and shall be charged accordingly.
- Fees are charged per application.
- In the event of concurrent Official Plan and Zoning Amendment applications, one fee (the highest) applies.
- In the case of concurrent Minor Variance and Site Plan applications, one fee (the highest) applies.
- The RRCA reserves the right to charge additional fees where a review requires a substantially greater level of effort or requires additional site visits.

Schedule B: Conservation Authorities Act Permits

Application Type			Fee (\$)
Site Alterations, Fill, Grading			
The addition or removal of material, displacement of material, grading, etc. including septic beds.	Level 1	≤ 100 m ³ (0.25 ha)	250
	Level 2	> 100 m ³ - 500 m ³ (0.25 ha - 0.5 ha)	590
	Level 3	> 500 m ³ - 1,000 m ³ (0.5 ha – 1 ha)	985
	Level 4	> 1,000 m ³ - 2,000 m ³ (1 ha - 2 ha)	1,900
	Level 5	> 2,000 m ³ (> 2 ha)	2,365
Buildings and Structures			
Single residential dwellings, auxiliary buildings, additions, and similar.	Level 1	≤ 20 m ²	250
	Level 2	20 m ² - 100 m ²	590
	Level 3	100 m ² - 200 m ²	985
	Level 4	> 200 m ²	1,900
Multi-residential, commercial, industrial, institutional.	Level 5	Anything other than single family residential structures	2,365
Shoreline Work, and Watercourse Vegetation and Debris Clean-out			
Shoreline alterations, erosion protection, channelization, new or modified watercourses, and similar.	Level 1	≤ 15 m	250
	Level 2	> 15 m - 50 m	590
	Level 3	> 50 m - 500 m	985
	Level 4	> 500 m - 1,000 m	1,900
	Level 5	> 1,000 m	2,365
Municipal Drain Maintenance			80
Non-municipal Drain/ Watercourse Clean-out			590
Water Crossings			
Private, Culvert/bridge	Level 1	Private Replacement ≤ 30 m	250
	Level 2	Private Replacement > 30 m	590
	Level 2	Private New Entrance	590
Infrastructure, Culvert/bridge	Level 1	Replacement (like for like, size, and location) ≤ 30 m and ≤ 1 m dia.: Resurfacing	250
	Level 2	Replacement (different size and location) or new ≤ 1 m dia.; Superstructure or abutment works	590
	Level 3	> 1 m dia. - 2 m dia.	985
	Level 4	> 2 m dia.	1,900
	Level 5	New Bridge	2,365

Directional Drilling	Level 1	Channel width ≤ 3 m	250
	Level 2	Channel width > 3 m	590
Water Utility Crossing (open cut)	Level 3	Channel width ≤ 3 m	985
	Level 4	Channel width > 3 m - 10 m	1,900
	Level 5	Channel width > 10 m	2,365
Docks (pile driven, floating or cantilever docks are not enforced)			
Crib Docks	Level 3	All Crib Construction	985
Wetland			
Development and/or interference within or adjacent to a wetland.	Level 1	Minor Review	250
	Level 2	Area affected ≤ 0.5 ha	590
	Level 3	Area affected > 0.5 ha - 1.0 ha	985
	Level 4	Area affected > 1.0 ha - 2.0 ha	1,900
	Level 5	Area affected > 2.0 ha	2,365
Other Fees			
Modifications or revisions – amended or resubmitted after approval			50% surcharge
Applying for a permit after the project has started (retroactive permit)			50% surcharge
Reactivation of applications left dormant for one year			50% surcharge
Section 28 Development Review Hearing			250
Screening fee, Letter of advice			85
Property Inquiries			
Desktop, No Site Visit			250
With Site Visit			425

Notes for Schedule B

- Where multiple application types are proposed in one application, the RRCA reserves the right to determine the fee based on each individual project proposal.
- Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved RRCA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee or RRCA Board.
- Permit Fees are separate from Planning Fees (Schedule A), and Technical Review Fees (Schedule C) and shall be charged accordingly.
- A property inquiry fee may be deducted from a permit application fee should a complete permit application be received within one calendar year.

Schedule C: Technical & Environmental Reviews

Report Review	Description	Fee (\$)
Floodplain, geotechnical, hydrologic, environmental impact studies, stormwater management, grading and drainage, aquatic and fish habitat, groundwater and terrain analysis, private servicing, etc.	Small scale development. Area affected is $\leq 15 \text{ m}^2$ or linear extent $\leq 10 \text{ m}$.	415
	Development area $\leq 0.5 \text{ ha}$	625
	Development area $> 0.5 \text{ ha} - 2.0 \text{ ha}$	1,325
	Development area $> 2.0 \text{ ha} - 5.0 \text{ ha}$	2,200
	Development area $> 5.0 \text{ ha}$	2,820
Major Projects	Projects with a high level of environmental concern that require the Authority to attend meetings and respond to inquiries and concerns.	Hourly Rate
Revisions		50% Surcharge
Clearance of Conditions		0
Aggregate Resources Act Application Review		3,830

Schedule D: Mapping and Data Services

General Services	Description	Fee (\$)
Paper and Digital Maps	Full Sheet (digital or hard copy)	\$35.00 + Admin. Fee
	Up to 11x17 photocopy or scan	Admin. Fee
	Administrative Fee	\$65.00
Other Maps	Customized	\$95.00 /hr.
Documents and Reports	Photocopying / Scanning ≤ 50 pages	\$0.65 /pg.
	Photocopying / Scanning > 50 pages	\$0.60 /pg. + Admin. Fee
Staff Time	Assistant Rate	\$70.00 /hr.
	Technical Rate	\$90.00 /hr.
	Specialist Rate	\$95.00 /hr.
	Professional Rate	\$105.00 /hr.
	Management Rate	\$130.00 /hr.