

RAISIN REGION CONSERVATION AUTHORITY  
BOARD OF DIRECTORS  
MINUTES  
APRIL 3, 2025

RRCA ADMINISTRATION BUILDING  
18045 County Rd. 2, Cornwall, ON

PRESENT: Bryan McGillis, South Stormont, Chair  
Andrew Guindon, South Stormont  
Adrian Bugelli, North Stormont  
Carilyne Hebert, City of Cornwall  
Claude McIntosh, City of Cornwall  
Martin Lang, South Glengarry  
Lachlan McDonald, South Glengarry

STAFF: Alison McDonald, General Manager / Secretary-Treasurer  
Josianne Sabourin, Administrative Assistant  
Phil Barnes, Team Lead, Watershed Management  
Scott Braithwaite, Project Coordinator  
Cheyenne Brunet, Stewardship Coordinator (A)  
Sandy Crites, Finance Officer  
Lissa Deslandes, Regulations Officer  
Brendan Jacobs, Stewardship Specialist  
Claudia Munafo, Public Information Coordinator  
Pete Sabourin, Team Lead, Field Operations  
Jason Symington, Resource Specialist  
Lisa Van De Ligt, Team Lead, Communications and Stewardship

REGRETS: Jacques Massie, North Glengarry, Vice-Chair

GUEST: Mally MacGregor, Ault & Ault

**CALL TO ORDER**

Bryan McGillis, Chair, called the meeting to order at 9:20 am.

**LAND ACKNOWLEDGEMENT**

The Land Acknowledgement was read at the beginning of the SPA meeting which preceded this meeting.

**APPROVAL OF AGENDA**

RESOLUTION #25/25

Moved by: Carilyne Hebert  
Seconded by: Martin Lang

That the agenda be approved as presented.

CARRIED

## **DECLARATION OF CONFLICT OF INTEREST**

None

## **DELEGATIONS / PRESENTATIONS**

Staff presented Project Updates through a PowerPoint presentation.

## **APPROVAL OF MINUTES**

RESOLUTION #26/25:

Moved by: Andrew Guindon

Seconded by: Carilyne Hebert

That the minutes of February 6, 2025, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

## **NEW BUSINESS**

### **ST. LAWRENCE RIVER STRATEGY – MEMORANDUM OF UNDERSTANDING**

RESOLUTION #27/25:

Moved by: Claude McIntosh

Seconded by: Carilyne Hebert

THAT the Board of Directors approve the signing of the St. Lawrence River Strategy Memorandum of Understanding.

CARRIED

### **CONSERVATION AREAS UPDATE**

RESOLUTION #28/25:

Moved by: Lachlan McDonald

Seconded by: Claude McIntosh

THAT the Board of Directors receive the Conservation Areas update.

CARRIED

### **GRANT SUBMISSIONS**

RESOLUTION #29/25:

Moved by: Adrian Bugelli

Seconded by: Lachlan McDonald

THAT the Board of Directors approve requesting up to \$7,000 from TD Bank Group to host a TD Tree Days event.

AND FURTHER THAT the Board of Directors approve requesting \$6,500 from Ducks Unlimited Canada to support a wetland restoration and enhancement project.

AND FURTHER THAT the Board of Directors approve entering into an agreement with funders, as required.

CARRIED

**CORRESPONDENCE**

- a) OGRA Delegation Request – Charlottenburgh Park Lease Renewal
- b) Congratulatory letter to MPP Quinn

**FUTURE MEETINGS**

RRCA Board of Directors starting at 9:00 am – May 1, Jun 5, Sept 4

**CLOSED SESSION**

RESOLUTION #30/25:

Moved by: Adrian Bugelli  
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move into Closed Session to discuss negotiations, Charlottenburgh Park legal advice.

RESOLUTION #31/25:

Moved by: Adrian Bugelli  
Seconded by: Andrew Guindon

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #32/25:

Moved by: Carilyne Hebert  
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action discussed in the Closed Session.

CARRIED

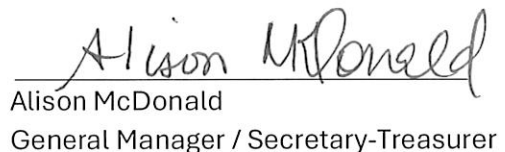
**ADJOURNMENT**

RESOLUTION #33/25:

Moved by: Adrian Bugelli  
Seconded by: Lachlan McDonald

THAT the Board of Directors Meeting of April 3, 2025 be adjourned.

  
Bryan McGillis  
Chair

  
Alison McDonald  
General Manager / Secretary-Treasurer