

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MARCH 5, 2026 MEETING
MINUTES

RRCA ADMINISTRATION BUILDING, 18045 COUNTY RD. 2, CORNWALL, ON

- PRESENT: Jacques Massie, North Glengarry, Chair
Andrew Guindon, South Stormont, Vice-Chair
Bryan McGillis, South Stormont
Carilyne Hebert, City of Cornwall
Martin Lang, South Glengarry
Lachlan McDonald, South Glengarry
- STAFF: Alison McDonald, General Manager / Secretary-Treasurer
Josianne Sabourin, Executive Assistant
Sandy Crites, Finance Officer
Phil Barnes, Team Lead, Watershed Management
Scott Braithwaite, Stewardship & Planning Coordinator
Lissa Deslandes, Regulations Officer
Laura Grant, Project Manager
Pete Sabourin, Team Lead, Field Operations
Jason Symington, Project Manager
Lisa Van De Ligt, Team Lead, Communications & Stewardship
- REGRETS: Adrian Bugelli, North Stormont
Claude McIntosh, City of Cornwall

CALL TO ORDER

Jacques Massie, Chair, called the meeting to order at 9:20 am

APPROVAL OF THE AGENDA

The matter of a legal negotiations of land by the Authority be added to Closed Session.

RESOLUTION #18/26: Moved by: Lachlan McDonald
Seconded by: Andrew Guindon

THAT the agenda be approved as amended.

CARRIED

RESOLUTION #19/26: Moved by: Bryan McGillis
Seconded by: Martin Lang

THAT an amendment to the order of the agenda to move the Closed Session immediately following the Delegations/Presentations be approved.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

Staff presented Project Updates through a PowerPoint presentation.

CLOSED SESSION

RESOLUTION #20/26:

Moved by: Martin Lang

Seconded by: Lachlan McDonald

THAT the Board of Directors meeting move into Closed Session to discuss personnel matters and legal negotiations of land by the Authority.

CARRIED

RESOLUTION #21/26:

Moved by: Martin Lang

Seconded by: Lachlan McDonald

THAT the Board of Directors meeting move to Open Session.

CARRIED

Carilyne Hebert excused herself from the meeting at 10:20 am due to a prior commitment.

RESOLUTION #22/26:

Moved by: Andrew Guindon

Seconded by: Bryan McGillis

THAT the Board of Directors authorize staff to pursue items of action dealing with matters discussed in Closed Session.

CARRIED

APPROVAL OF MINUTES

RESOLUTION #23/26:

Moved by: Bryan McGillis

Seconded by: Andrew Guindon

THAT the minutes of February 5, 2026, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

EMPLOYEE MANUAL

RESOLUTION #24/26:

Moved by: Lachlan McDonald

Seconded by: Martin Lang

THAT the Board of Directors approve the updated Employee Manual, as amended.

CARRIED

STRATEGIC ACTION PLAN ITEM 1.3 A) UPDATE – LAKEVIEW MARSH

RESOLUTION #25/26:

Moved by: Lachlan McDonald

Seconded by: Martin Lang

THAT the Board of Directors approve the designation of the properties commonly known as Lakeview Marsh (roll numbers 040600100722022, 040600100722040, and 040600100722050) as a Conservation Area under active restoration;

AND FURTHER THAT a long-term master plan for the Lakeview Marsh Conservation Area be developed following completion of site restoration activities and public consultation;

AND FURTHER THAT the Board of Directors direct staff to engage with partners regarding property restoration plans and to collaborate on the official naming of the Conservation Area.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #26/26:

Moved by: Martin Lang

Seconded by: Lachlan McDonald

THAT the Board of Directors retroactively approve requesting \$6,100 from various local businesses to support the 2026 Raisin River Canoe Race;

AND FURTHER THAT the Board of Directors retroactively approve requesting \$2,875 from Nature Canada to support bird stewardship initiatives on City of Cornwall and school properties in partnership with Bird Friendly Cornwall;

AND FURTHER THAT the Board of Directors approve requesting \$3,000 from Nature Canada to support Cooper Marsh Visitors Centre enhancements;

AND FURTHER THAT the Board of Directors approve requesting \$15,000 from the Ontario Ministry of Natural Resources for a flood assessment of the Fly Creek Flood Control catchment area and entering into a funding agreement with the Ministry if the application is approved;

AND FURTHER THAT the Board of Directors approve entering into a Planting Delivery Agent agreement with Forests Canada for the 2025/2026 tree planting season.

CARRIED

TRANSITION WORKING GROUP

Lachlan McDonald was appointed to the Transition Working Group with Martin Lang being named as alternate.

RESOLUTION #27/26:

Moved by: Martin Lang

Seconded by: Lachlan McDonald

THAT the Board of Directors approve the Terms of Reference for the Transition Working Group;

AND FURTHER THAT the Board appoint a third Board Member to sit on the Transition Working Group.

CARRIED

ANNUAL REPORT ON PERMIT STATISTICS, TIMELINES AND COMPLIANCE

RESOLUTION #28/26:

Moved by: Lachlan McDonald

Seconded by: Martin Lang

THAT the Board of Directors receives the Annual Report on Permit Statistics, Timelines and Compliance and that the Board of Directors direct staff to post the report on the RRCA website.

CARRIED

2026 FLOOD CONTIGENCY PLAN

RESOLUTION #29/26:

Moved by: Andrew Guindon

Seconded by: Lachlan McDonald

THAT the Board of Directors receives the RRCA's 2026 Flood Contingency Plan.

CARRIED

JOINT HEALTH AND SAFETY COMMITTEE – TERMS OF REFERENCE

RESOLUTION #30/26:

Moved by: Bryan McGillis

Seconded by: Andrew Guindon

THAT the Board of Directors approve the Joint Health and Safety Committee Terms of Reference, as presented.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors starting at 9:00 am – Apr 2, May 7, Jun 4

ADJOURNMENT

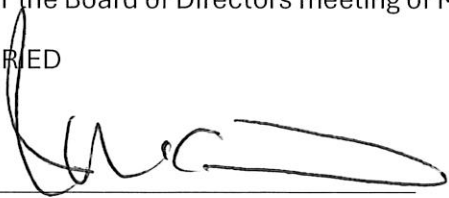
RESOLUTION #31/26:

Moved by: Lachlan McDonald

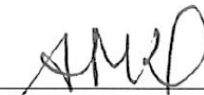
Seconded by: Martin Lang

THAT the Board of Directors meeting of March 5, 2026, be adjourned.

CARRIED



Jacques Massie,
Chair



Alison McDonald,
General Manager / Secretary-Treasurer