RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MAY 7, 2026 MEETING
MINUTES
RRCA ADMINISTRATION BUILDING, 18045 COUNTY RD. 2, CORNWALL, ON

PRESENT: Jacques Massie, North Glengarry, Chair
Andrew Guindon, South Stormont, Vice-Chair
Bryan McGillis, South Stormont
Carilyne Hebert, City of Cornwall
Martin Lang, South Glengarry
Adrian Bugelli, North Stormont
Lachlan McDonald, South Glengarry

STAFF: Alison McDonald, General Manager / Secretary-Treasurer
Josianne Sabourin, Executive Assistant
Sandy Crites, Finance Officer
Phil Barnes, Team Lead, Watershed Management
Scott Braithwaite, Stewardship and Planning Coordinator
Laura Grant, Project Manager
Claudia Munafo, Public Information Coordinator
Vincent Pilon, Communications Specialist
Pete Sabourin, Team Lead, Field Operations
Lisa Van De Ligt, Team Lead, Communications & Stewardship

REGRETS: Claude McIntosh, City of Cornwall

GUEST: Jamie Pollock, MNP

CALL TO ORDER

Jacques Massie, Chair, called the meeting to order at 9:00 am

APPROVAL OF THE AGENDA

RESOLUTION #38/26: Moved by: Andrew Guindon
Seconded by: Bryan McGillis

THAT the agenda be approved as amended to include the Summary of Temporary Restrictions.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

Staff presented Project Updates through a PowerPoint presentation.

APPROVAL OF MINUTES

RESOLUTION #39/26: Moved by: Andrew Guindon
Seconded by: Bryan McGillis

THAT the minutes of April 2, 2026, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

2025 AUDITED FINANCIAL STATEMENTS

Jamie Pollock from MNP presented the 2025 Audited Financial Statement.

RESOLUTION #40/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors approve the 2025 Financial Statements,

AND FURTHER THAT the Board of Directors approve allocation of the year-end net surplus, authorizing a transfer of $72,329 to Operating Reserves and $27,013 to Special Benefitting Reserves.

CARRIED

Martin Lang excused himself from the meeting at 9:40 am due to a prior commitment.

QUARTERLY VARIANCE REPORT

RESOLUTION #41/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors receives the Quarterly Capital and Operating Variance Reports as of March 31, 2026.

CARRIED

SUMMARY OF TEMPORARY RESTRICTIONS

RESOLUTION #42/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors receives the Summary of Temporary Restrictions.

CARRIED

TRANSITION WORKING GROUP UPDATE

RESOLUTION #43/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors receives the Transition Working Group Update.

CARRIED

2025 RRCA ANNUAL REPORT

RESOLUTION #44/26: Moved by: Bryan McGillis
Seconded by: Andrew Guindon

THAT the Board of Directors approve the 2025 RRCA Annual Report

CARRIED

CONSERVATION AREAS UPDATE

RESOLUTION #45/26: Moved by: Bryan McGillis
Seconded by: Andrew Guindon

THAT the Board of Directors receives the Conservation Areas Update.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #46/26: Moved by: Andrew Guindon
Seconded by: Lachlan McDonald

THAT the Board of Directors retroactively approve requesting:

- $29,900 from the Ontario Ministry of Natural Resources for an engineering assessment of the Fly Creek Flood Control, and
- $10,000 from the Ontario Ministry of Natural Resources for upgrades to the remote monitoring system at Fly Creek Flood Control

AND FURTHE THAT the Board of Directors approve entering into an agreement with funders, as required.

CARRIED

CORRESPONDENCE

Staff provided statistics from this year's Raisin River Canoe Race.

FUTURE MEETINGS

RRCA Board of Directors starting at 9:00 am – Jun 4 (Cooper Marsh), Sep 3, Oct 1

CLOSED SESSION

RESOLUTION #47/26:

Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors Meeting move into Closed Session to discuss the following items;

a) For Discussion: Negotiations, Charlottenburgh Park
b) Personal matters about an identifiable individual, including staff of the Authority

CARRIED

RESOLUTION #48/26:

Moved by: Lachlan McDonald
Seconded by: Carilyne Hebert

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #49/26:

Moved by: Adrian Bugelli
Seconded by: Lachlan McDonald

THAT the Board of Directors approves entering into a lease agreement renewal at Charlottenburgh Park for the 2026 season.

CARRIED

ADJOURNMENT

RESOLUTION #50/26:

Moved by: Lachlan McDonald
Seconded by: Andrew Guindon

THAT the Board of Directors meeting of May 7, 2026, be adjourned.

CARRIED

Jacques Massie,
Chair

Alison McDonald,
General Manager / Secretary-Treasurer