RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
JUNE 4, 2026 MEETING
MINUTES
COOPER MARSH VISITORS CENTRE, 20020 COUNTY RD. 2, SUMMERSTOWN, ON

PRESENT: Jacques Massie, North Glengarry, Chair
Andrew Guindon, South Stormont, Vice-Chair
Bryan McGillis, South Stormont
Carilyne Hebert, City of Cornwall
Martin Lang, South Glengarry
Lachlan McDonald, South Glengarry
Claude McIntosh, City of Cornwall

STAFF: Alison McDonald, General Manager / Secretary-Treasurer
Josianne Sabourin, Executive Assistant
Sandy Crites, Finance Officer
Phil Barnes, Team Lead, Watershed Management
Scott Braithwaite, Stewardship and Planning Coordinator
Gabrielle Davidson Adams, Office Assistant
Lissa Deslandes, Regulations Officer
Laura Grant, Project Manager
Brendan Jacobs, Stewardship Specialist / ALUS Coordinator
Matthew Levac, Planning & Regulations Officer
Holly Livingston, Invasive Species Summer Technician
Lily Mackenzie, Invasive Species Summer Technician
Vincent Pilon, Communications Specialist
Pete Sabourin, Team Lead, Field Operations
Jason Symington, Project Manager
Lisa Van De Ligt, Team Lead, Communications & Stewardship

REGRETS: Adrian Bugelli, North Stormont

GUEST: Allan MacDonald, Glengarry Archives

CALL TO ORDER
Jacques Massie, Chair, called the meeting to order at 9:00 am

APPROVAL OF THE AGENDA

RESOLUTION #51/26: Moved by: Andrew Guindon
Seconded by: Bryan McGillis

THAT the agenda be approved, as presented.

CARRIED
DECLARATION OF CONFLICT OF INTEREST

Andrew Guindon declared conflict of interest for item 7 (c) Appointment of Members to Regional Transition Committee.

DELEGATIONS / PRESENTATIONS

Staff presented Project Updates through a PowerPoint presentation.

Allan MacDonald provided a brief overview of the Glengarry Archives and the services they provide.

APPROVAL OF MINUTES

RESOLUTION #52/26: Moved by: Bryan McGillis
Seconded by: Andrew Guindon

THAT the minutes of May 7, 2026, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

NEW BUSINESS

RRCA RECORDS RETENTION POLICY

RESOLUTION #53/26: Moved by: Claude McIntosh
Seconded by: Bryan McGillis

THAT the Board of Directors approve the Draft 2026 RRCA Records Retention Policy.

CARRIED

2027 BUDGET DIRECTION

RESOLUTION #54/26: Moved by: Andrew Guindon
Seconded by: Martin Lang

THAT the Board of Directors direct staff to prepare the 2027 Draft Budget for review at the September Board of Directors meeting.

CARRIED

APPOINTMENT OF MEMBERS TO REGIONAL TRANSITION COMMITTEE

RESOLUTION #55/26: Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the Board of Directors approve the appointment of Alison McDonald and Andrew Guindon to the Regional Transition Committee;

AND FURTHER THAT the Board Appointee on the Transition Committee be given a monthly honorarium equivalent to the Chair.

CARRIED

STRATEGIC ACTION PLAN – 2026/Q2 PROGRESS UPDATE

RESOLUTION #56/26: Moved by: Lachlan McDonald
Seconded by: Carilyne Hebert

THAT the Board of Directors receive the Strategic Action Plan – 2026/Q2 Progress Update.

CARRIED

2026-2027 STEWARDSHIP PROJECT EXPENDITURES

RESOLUTION #57/26: Moved by: Martin Lang
Seconded by: Claude McIntosh

THAT the Board of Directors approve entering into an agreement with South Nation River Conservation Authority to provide cost-share funding under the Resilient Agriculture Landscape Program;

AND FURTHER THAT the Board of Directors delegate authority to the General Manager to approve project expenditures for projects funded through the Resilient Agriculture Landscape Program, ALUS Ontario East, and the Wetlands Conservation Partner Program to an upset limit of $1,460,000 for the 2026-2027 fiscal year.

CARRIED

WORKPLACE VIOLENCE AND HARASSMENT

RESOLUTION #58/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors approve the Workplace Violence and Harassment Policy and receive the Workplace Violence and Harassment Prevention, Reporting, and Investigation Procedure, as presented.

CARRIED

GRAY'S CREEK CONSERVATION AREA – USER AGREEMENTS

RESOLUTION #59/26: Moved by: Lachlan McDonald
Seconded by: Carilyne Hebert

THAT the Board of Directors approve renewing the Gray's Creek Conservation Area soccer field user agreement with the Cornwall District Soccer League and approve entering into an agreement with the Seaway Valley Soccer Club.

CARRIED

LAKEVIEW MARSH – ENDORSEMENT OF PROPOSED CONSERVATION AREA

RESOLUTION #60/26: Moved by: Claude McIntosh
Seconded by: Martin Lang

THAT the Board of Directors endorse the three proposed names for the Conservation Area presently known as Lakeview Marsh and direct staff to undertake a public vote in collaboration with the Township of South Stormont.

CARRIED

GRANTS SUBMISSION

RESOLUTION #61/26: Moved by: Carilyne Hebert
Seconded by: Lachlan McDonald

THAT the Board of Directors retroactively approve requesting:

- Up to $20,000 from the Department of Fisheries and Oceans Canada to classify unrated drains; and
- $26,000 from the River Institute to support research to improve adoption and effectiveness of agricultural best management practices;

AND FURTHER THAT the Board of Directors approve entering into agreements with the funders, as required.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors starting at 9:00 am – Sep 3, Oct 1, Nov. 5

ADJOURNMENT

RESOLUTION #62/26: Moved by: Claude McIntosh
Seconded by: Martin Lang

THAT the Board of Directors meeting of June 4, 2026, be adjourned.

CARRIED

Jacques Massie,
Chair

Alison McDonald
Alison McDonald,
General Manager / Secretary-Treasurer