

RRCA Fee Schedule

Adopted October 2, 2025

Index

Schedule 1: Planning Advisory Services

Schedule 2: Conservation Authorities Act Permits

Schedule 3: Technical & Environmental Reviews

Schedule 4: Mapping and Data Services

Schedule 5: Conservation Areas

Schedule 6: Gray's Creek Marina

Schedule 7: Charlottenburgh Park

Schedule 8: Stewardship Services

Schedule 1: Planning Advisory Services

Planning Advisory Service	Fee (\$)
Official Plan and Zoning Bylaw Amendments	
Official Plan Amendment, Standard	775
Official Plan Amendment, Major	2,650
Zoning By-Law Amendment	410
Minor Variance Applications	410
Consent to Sever	
Application for Consent Review and Comments	510
Clearance of Conditions	0
Site Plan Control	
Single Family Residential	425
Minor (under 2 ha)	775
Standard (over 2 ha, under 5 ha)	1,135
Major (over 5 ha)	2,520
Revisions/Amendments	50% Surcharge
Plan of Subdivision / Condominium / Part Lot Control	
Less than 2 ha and/or 10 lots on full municipal services	1,385
Under 10 lots and 2 ha on private services	2,750
Over 10 lots and/or 2 ha on private or full municipal services	4,000
Clearance of Conditions	1,900
Draft Plan Revision (alteration to plan or layout)	1,800
Draft Plan Extension (original comments to lapse)	100% of current fee
File re-activation fee (dormant 2 years +)	50% of current fee

Notes for Schedule 1

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Planning fees are separate from Technical and Environmental Review Fees (Schedule 3) and shall be charged accordingly.
- Fees are charged per application.
- In the event of concurrent or consecutive planning applications (within 6 months) related to the same development activity, one fee (the highest) applies.
- The RRCA reserves the right to charge additional fees where a review requires a substantially greater level of effort or requires additional site visits.

Schedule 2: Conservation Authorities Act Permits

Application Type			Fee (\$)
Site Alterations, Fill, Grading			
The addition or removal of material, displacement of material, grading, etc. including septic beds.	Level 1	≤ 100 m ³ (0.25 ha)	260
	Level 2	> 100 m ³ - 500 m ³ (0.25 ha - 0.5 ha)	630
	Level 3	> 500 m ³ - 1,000 m ³ (0.5 ha - 1 ha)	1,055
	Level 4	> 1,000 m ³ - 2,000 m ³ (1 ha - 2 ha)	2,035
	Level 5	> 2,000 m ³ (> 2 ha)	2,535
Buildings and Structures			
Single residential dwellings, auxiliary buildings, additions, and similar.	Level 1	≤ 20 m ²	260
	Level 2	20 m ² - 100 m ²	630
	Level 3	100 m ² - 200 m ²	1,055
	Level 4	> 200 m ²	2,035
Multi-residential, commercial, industrial, institutional.	Level 5	Anything other than single family residential structures	2,535
Shoreline Work, and Watercourse Vegetation and Debris Clean-out			
Shoreline alterations, erosion protection, channelization, new or modified watercourses, and similar.	Level 1	≤ 15 m	260
	Level 2	> 15 m - 50 m	630
	Level 3	> 50 m - 500 m	1,055
	Level 4	> 500 m - 1,000 m	2,035
	Level 5	> 1,000 m	2,535
Municipal Drain Maintenance			85
Non-municipal Drain/ Watercourse Clean-out			630
Water Crossings			
Private, Culvert/bridge	Level 1	Private Replacement ≤ 30 m	260
	Level 2	Private Replacement > 30 m	630
	Level 2	Private New Entrance	630
Infrastructure, Culvert/bridge	Level 1	Replacement (like for like, size, and location) ≤ 30 m and ≤ 1 m dia.; Resurfacing	260
	Level 2	Replacement (different size and location) or new ≤ 1 m dia.; Superstructure or abutment works	630
	Level 3	> 1 m dia. - 2 m dia.	1,055
	Level 4	> 2 m dia.	2,035
	Level 5	New Bridge	2,535
Directional Drilling	Level 1	Channel width ≤ 3 m	260
	Level 2	Channel width > 3 m	630
Water Utility Crossing (open cut)	Level 3	Channel width ≤ 3 m	1,055
	Level 4	Channel width > 3 m - 10 m	2,035
	Level 5	Channel width > 10 m	2,535

Docks (pile driven, floating or cantilever docks are not enforced)			
Crib Docks	Level 3	All Crib Construction	1,055
Wetland			
Development and/or interference within or adjacent to a wetland.	Level 1	Minor Review	260
	Level 2	Area affected ≤ 0.5 ha	630
	Level 3	Area affected > 0.5 ha - 1.0 ha	1,055
	Level 4	Area affected > 1.0 ha - 2.0 ha	2,035
	Level 5	Area affected > 2.0 ha	2,535
Other Fees			
Modifications or revisions – amended or resubmitted after approval			50% surcharge
Applying for a permit after the project has started (retroactive permit)			50% surcharge
Reactivation of applications left dormant for one year			50% surcharge
Section 28 Development Review Hearing			260
Screening fee, Letter of advice			85
Property Inquiries			
Desktop, No Site Visit			260
With Site Visit			510

Notes for Schedule 2

- All fees are payable at the time the application is made.
- All invoiced fees must be received prior to the release of written comments.
- An application is not deemed 'complete' and/or processed until the applicable fees have been received by the RRCA.
- Where multiple application types are proposed in one application, the RRCA reserves the right to determine the fee based on each individual project proposal.
- Acceptance of an application as complete does not imply permission will be granted. Permission will be forthcoming only if submissions address statutory requirements and conform to approved RRCA policies in effect at the time an application is made or where allowances are granted by the Authority's Executive Committee or RRCA Board.
- Permit Fees are separate from Planning Fees (Schedule 1), and Technical Review Fees (Schedule 3) and shall be charged accordingly.
- A property inquiry fee may be deducted from a permit application fee should a complete permit application be received within one calendar year.

Schedule 3: Technical & Environmental Reviews

Report Review	Description	Fee (\$)
Floodplain, geotechnical, hydrologic, environmental impact studies, stormwater management, grading and drainage, aquatic and fish habitat, groundwater and terrain analysis, private servicing, etc.	Small-scale development. Area affected is $\leq 15 \text{ m}^2$ or linear extent $\leq 10 \text{ m}$.	435
	Development area $\leq 0.5 \text{ ha}$	650
	Development area $> 0.5 \text{ ha} - 2.0 \text{ ha}$	1,380
	Development area $> 2.0 \text{ ha} - 5.0 \text{ ha}$	2,290
	Development area $> 5.0 \text{ ha}$	2,945
Major Projects	Projects with a high level of environmental concern that require the Authority to attend meetings and respond to inquiries and concerns.	Hourly Rate
Revisions		50% Surcharge
<i>Aggregate Resources Act</i>	Application Review	3,995
<i>Clean Water Act</i>	Section 59 Review / Clearance Notice	85
<i>Clean Water Act</i>	Risk Management Plan, Minor (3 or fewer activities)	650
<i>Clean Water Act</i>	Risk Management Plan, Major (4 or more activities)	1,380

Schedule 4: Mapping and Data Services

General Services	Description	Fee (\$)
Paper and Digital Maps	Full Sheet (digital or hard copy)	\$35.00 + Admin. Fee
	Up to 11x17 photocopy or scan	Admin. Fee
	Administrative Fee	\$65.00
Other Maps	Customized	\$100.00 /hr.
Documents and Reports	Photocopying / Scanning ≤ 50 pages	\$0.65 /pg.
	Photocopying / Scanning > 50 pages	\$0.60 /pg. + Admin. Fee
Staff Time	Assistant Rate	\$75.00 /hr.
	Technical Rate	\$95.00 /hr.
	Specialist Rate	\$110.00 /hr.
	Professional Rate	\$120.00 /hr.
	Management Rate	\$140.00 /hr.

Schedule 5: Conservation Lands

Gazebo Rental	Description	Fee (\$)
Gray's Creek Conservation Area Cooper Marsh Conservation Area	Picnics (family, group/company) and weddings	60.00
Hunting Permit	Description	Fee (\$)
Roxborough Forest	Residents of RRCA Member Municipalities	100.00
	Other Ontario Residents	150.00
	Out of Province Residents	200.00

Notes for Schedule 5

- Rental at Gray's Creek Conservation Area does not include play structure and the soccer field area.

Schedule 6: Gray's Creek Marina

Seasonal Dock Rental	May to October	Fee (\$)
17' and under		764.95
Over 17' to 20'		857.80
Over 20'		1078.40
Cancellation Fee	Before June 30	75.00
	June 30 to July 31	125.00
	No refunds after July 31	
Transient Dock Rental	May to October	Fee (\$)
Daily		27.80
Weekly		137.95
Monthly		346.30
Marina Services		Fee (\$)
Daily Launch		16.00
Seasonal Launch		160.00
Storage (Boat Trailers)	During marina season only (monthly rate)	30.00

Notes for Schedule 6

- Seasonal rates are not pro-rated once marina season opens.
- Storage for boat trailers, available in limited quantities.
- Cancellations on or before July 31, refund will be provided (pro-rated basis). Customers also subject to cancellation fee.

Schedule 7: Charlottenburgh Park

Seasonal Camping Lot		Fee (\$)
Basic lot		3,212.50
20-amp lot with water		3,373.15
30-amp lot with water		3,609.65
Cancellation Fee	Before January 5	450.00
	January 5 to April 10	800.00
	April 11 to May 15	1200.00
	No refunds after May 15	
Seasonal boat dock		445.00
Cancellation Fee	Before May 15	75.00
	After May 15	125.00
Additional Vehicle (Seasonal)		66.00
Transient Camping Lot		Fee (\$)
Basic lot		49.40
Basic Lot (Waterfront)		57.50
20-amp lot with water		64.55
30-amp lot with water		67.10
Basic lot (monthly)		See Note
20-amp lot with water (monthly)		See Note
30-amp lot with water (monthly)		See Note
Cabin (daily)		135.00
Cabin (weekly)		See Note
Reservation Fee		14.00
Booking Transaction Fee		4.00
Changes (to reservations)		13.00
Additional vehicle (transient)		14.00
Overnight visitor		18.00
Trailer water dump (external)		23.50
Day Use Fees		Fee (\$)
Beach (age 16 - 64)		12.00
Beach (seniors 65 and older)		10.00
Beach (15 and under)		Free
Vehicle (3 or more occupants)		27.00
Walk-in / cyclist		5.00
Seasonal beach pass		100.00

Day Use Fees (cont'd)		Fee (\$)
Boat launch		16.00
Seasonal boat launch		160.00
Gazebo rental		60.00
Non-profit groups		10.00
School groups (per person)		5.50

Notes for Schedule 7

Seasonal Camping

- Seasonal Camping Lot fees do not include hydro.
- A \$300 hydro deposit required at beginning of the season.
- Hydro costs are based on actual usage plus a 12% administration fee.
- Hydro rebates will be equally distributed among users.
- Monthly lot fees are discounted (stay 30 nights, only pay for 26).
- Weekly fee for cabin is discounted (stay 7 nights, only pay for 6).

Transient Camping

- Payment in full by credit card required at time of booking, including a non-refundable reservation fee and booking transaction fee.
- Monthly rates are based on a rate for 26 nights.
- Transient camping cancellations made less than 72 hours prior to arrival will result in a one-night camping charge.

Cabin

- Payment in full by credit card required at time of booking, including a non-refundable reservation fee and booking transaction fee.
- A refundable \$250 cabin damage deposit, subject to condition of cabin after departure, will be required at the time of booking.
- Cabin reservations are subject to a two-night minimum stay policy for the period of Jun 30 to August 30.
- There are no refunds for cabin cancellations 24 hours or less days prior to arrival.

Day Use

- School groups must contact RRCA staff to make arrangements.

Schedule 8: Stewardship Services

Tree planting services		Fee (\$)
Tree planting and tending		Contractor Rate
Tree Seedlings		Nursery Rate
Mowing		\$450/ha + mileage
RRCA Project Coordination (Administration, site visit, tree transportation, cold storage, etc.)		\$1,400/project + mileage
Over the Counter Trees		Fee (\$)
Trees and shrubs		Nursery rate + overhead (30%)
Planting aids		Supplier + overhead (30%)
Handling fee		\$20/order

Notes for Schedule 8

- Landowner subsidies may be available depending on funding secured by RRCA.